



Director of Finance/Treasurer

In the northwestern corner of Peterborough County and only two hours from Toronto, Trent Lakes is best known as a tourism-based destination seeing 125,000 visitors annually, who enjoy unique shopping experiences, natural landscapes and arts and culture events offered year-round.

With a fast-growing population of over 6,000 people, Trent Lakes has seen a change in recent years, moving from a seasonal population to one that is attracting a greater number of full-time community members. With Lindsay and Peterborough so close, residents get to live a rural lifestyle with additional amenities close by, from shopping areas to professional services, hospitals, colleges and universities.

Why work for us?

- The Municipality of Trent Lakes offers a highly attractive compensation package, including competitive salary, paid time off, OMERS pension, group benefits, and an employee assistance program.
- We encourage the personal and professional growth of our staff through education, training, and succession planning opportunities.
- We are committed to creating an inclusive environment that values diversity and treats each other in a fair, courteous and compassionate way.

Posting Details:

- **Application Deadline:** Friday, June 26, 2026, at 12:00pm (noon)
- **Position Status:** Permanent Full-Time, Non-Union
- **Estimated Start Date:** August 2026
- **Salary:** \$ 115,038.87 - \$135,226.18 annually
- **Hours per Week:** 40 hours per week, Monday to Friday
- **Location:** 760 Peterborough County Rd 36, Trent Lakes, Ontario
- **Vacancy Notice:** The Municipality of Trent Lakes is actively recruiting for a Director of Finance/Treasurer
- The full job description is available at <https://www.trentlakes.ca/government/careers-and-volunteering/>

What you'll do:

Reporting to the Chief Administrative Officer the Director of Finance/Treasurer will be an integral member of the senior management team. The Director of Finance/Treasurer provides financial leadership and strategic advice to Council and staff to ensure the long-term financial sustainability of the Municipality. The Treasurer executes the statutory duties in accordance with the Municipal Act, 2001, and all other Acts governing municipalities in Ontario, and is responsible for the control, management and efficient

and effective administration of the financial accounting and data processing functions of the municipality in the areas of financial planning and budgeting, accounting, investment and fund management, asset management, tax and water revenue, risk management, procurement, and payroll oversight.

This job is for you if you have...

- **Our non-negotiables:** Degree in Accounting, Finance, Business Administration, or related field.
- **Professional Designation:** Chartered Professional Accountant (CPA) is preferred.
- **Certification:** Completion of AMCTO or Municipal Tax Administration Program (MTAP) through OMTRA, an asset.
- **Experience:** 5 to 7 years of progressively responsible management experience, ideally in a public sector or municipal government environment.
- **Knowledge:** Working knowledge in setting tax rates, payroll regulations, Employment Standards Act, tax collection legislation and Provincial legislation impacting municipalities.
- Familiarity with Ontario municipal legislation such as the Municipal Act, Assessment Act, Development Charges Act, and Municipal Freedom of Information and Protection of Privacy Act.
- Experience with:
 - Public Sector Accounting Standards and municipal financial systems.
 - Municipal budgeting and financial planning.
 - Audit preparation and financial reporting.
 - Regulatory compliance (municipal, provincial and federal).
 - Development Charges and grant applications.
 - Purchasing and tendering requirements and best practices.

In accordance with Municipal Policy, a Police Record Check that is acceptable to the Municipality will be required as a condition of employment.

How to Apply:

Let us know why you would be an excellent team member by submitting your application. Applications marked "Director of Finance/Treasurer" will be received in confidence no later than noon (12pm) on Friday, June 26, 2026. Email your cover letter and resume to hr@trentlakes.ca

We thank all candidates for their interest, however, only those candidates selected for an interview will be contacted. Candidates are encouraged to inform of any accommodating requests so that they can be dealt with throughout the recruitment process.

In accordance with the Municipal Freedom of Information and Protection of Privacy Act, the information gathered will be used for the purpose of job selection.