



We're looking for a Temporary Project Manager, Climate Change Response & Sustainability (up to 18 months) to join Clarington's Public Services team!

Why Clarington?

Clarington is a community full of possibilities.

As one of the fastest-growing municipalities in Durham Region, Clarington is home to over 107,000 residents across four urban centres and 14 hamlets. With our population expected to double by 2051, Clarington offers a perfect blend of urban living and small-town charm. We're known for our thriving energy and agricultural sectors, vibrant historic downtowns, and exceptional quality of life.

Our team thrives in a collaborative environment that promotes work-life balance and meaningful community impact. We value accountability, integrity, and respect, and we are deeply committed to fostering equity, inclusion, and diversity in the workplace. Together, we're building a stronger Clarington — for today and for future generations.

The future is bright – and working with the Municipality of Clarington means you can help shape it. How will you make your mark?

About the Role

Vacancy Status: This posting is for an existing vacancy. **This is a temporary contract position for up to 18 months.**

Reporting to the Deputy CAO, Public Services, this position leads and coordinates initiatives aimed at reducing environmental impact, promoting sustainable practices and aligning organizational operations with climate goals outlined in the Clarington Corporate Climate Action Plan, Official Plan and Strategic Plan. The position contributes to the development and implementation of municipal operating and corporate changes that lead to efficiencies, prepare the Municipality for climate change, reduce greenhouse gas emissions, reduce municipal energy consumption and costs, and safeguard the well-being of staff and residents.

This role blends project management with environmental science, policy and strategic planning acting as a bridge between sustainability goals and actionable outcomes.

Key Responsibilities

The following responsibilities and duties of this position include but is not limited to:

- Contributing to two major initiatives: the development of a Community Climate Adaptation Plan to enhance community resilience, and the update of the Corporate Climate Adaptation Plan to strengthen the municipality's preparedness for climate impacts.

- Planning, developing, and implementing climate change priorities, corporate policies, guidelines, programs, and regulations to enhance climate adaptation, mitigation, and energy conservation.
- Working with inter-departmental teams to deliver an integrated success and approach to climate change.
- Working with Durham Region, leveraging the foundation for climate change action at a regional level while considering the local application.
- Strengthening municipal policies and processes that support climate resilience and the reduction of greenhouse gas emissions.
- Managing related budgets and funds, including monitoring reserve funds and budgets, evaluating project proposals for funding, and ensuring resources are used effectively.
- Working with the communications division to respond to media and public inquiries, creating content for various channels, completing outreach, engagement, and communicating to residents on related events, policies, and responses that impact the Municipality.
- Seeking out and developing grant applications to support programs, infrastructure, and policy development to achieve the Municipal climate action goals.
- Participating in related climate change adaptation, mitigation, and corporate energy committees as Clarington's representative.
- Completing appropriate research to prepare reports and develop recommendations for Council.
- Monitoring and reporting on KPIs related to the portfolio.

What you bring

- University Degree in Environment, Urban Planning, Public Administration, or related field.
- Five (5) years' experience focusing on climate change and sustainability.
- Professional designation as a Project Management Professional or certified Lean Practitioner (green or black belt) is preferred.
- Experience in policy development, process analysis, and community engagement.
- Skilled in report writing and delivering impactful presentations.
- Demonstrated ability to cultivate and maintain effective partnerships with key stakeholders.
- Highly motivated with the ability to work independently, as well as in a team environment
- Demonstrated problem solving skills.
- Proven leadership capabilities, strong team building skills and organizational acumen are considered valuable assets.
- Legally able to work in Canada.

What we offer

- Salary: \$100,785 to \$122,505 – Grade 7 of the 2025 Non-Affiliated Salary Administration Program.
- Hours of work: 35 hours per week.
- This position is currently eligible for a flexible work arrangement option. Further details on this program will be discussed through the selection process.

Additional Information

A satisfactory criminal record check and proof of qualifications will be required for the successful candidate.

Pre-employment testing may consist of written and oral assessments.

How to Apply

Applications will be accepted until **December 16, 2025, at 11:59pm.**

To learn more about employment with the Municipality of Clarington and to apply for this exciting and challenging opportunity, visit: www.clarington.net/careers.

We thank all applicants for their interest. Only those selected for further consideration will be contacted.

Our Commitment to Equity

The Municipality of Clarington is a progressive and inclusive employer committed to equity, diversity, and creating a respectful and barrier-free workplace.

Accommodations are available throughout the recruitment process in accordance with the *Accessibility for Ontarians with Disabilities Act, 2005*. To request support or accessible formats, please contact the Human Resources Division at careers@clarington.net.

Privacy

Applicant information is collected under the authority of Section 11 of the *Municipal Act, 2001* for the purpose of evaluating the applicant. Questions about this collection can be directed to Human Resources at careers@clarington.net.