



Make working for
The City work for you.



Business Strategist

If you are committed to public service, enjoy collaborating with others, share our values and have a desire to learn and grow, join [The City of Calgary](#). City employees deliver the services, run the programs and operate the facilities which make a difference in our community. We support work-life balance, promote physical and psychological safety, and offer competitive wages, pensions, and [benefits](#). Together we make Calgary a great place to make a living, a great place to make a life.

The City is committed to fostering a respectful, inclusive and equitable workplace which is representative of the community we serve. We welcome those who have demonstrated a commitment to upholding the values of equity, diversity, inclusion, anti-racism and reconciliation. Applications are encouraged from members of groups that are historically disadvantaged and underrepresented. Accommodations are available during the hiring process, upon request.

As a Business Strategist, you will produce reports, business plans, and project plans. You will also perform strategic and operational reporting that keeps community and citizen needs at the forefront. In this role, you will be responsible for delivering and managing a diverse range of high-profile projects that often result in business or service improvements. Primary duties include:

- Lead both targeted and cross-corporate project teams to deliver on new initiatives or advance strategic Council objectives and direction.
- Conduct research and business analysis by using qualitative and quantitative methods to: assess service data and delivery, identify gaps and generate process changes, and develop bylaw amendments and policy recommendations for senior City management and Council.
- Develop policies, guidelines, and recommendations to improve the efficiency, effectiveness and scope of services.
- Build and maintain relationships, participate in committees, and contribute to community-based initiatives.
- Manage knowledge-based projects from initiation, through development, and delivery, often culminating in presentations and reports to senior management and Council.

Qualifications

- A degree in Business, Public Administration, Planning, Political Science, Law or a related field with at least 5 years of related experience in policy and program development, project management, and/or operational and strategic planning.
- An understanding of municipal governance and operational processes with knowledge in a variety of long-range planning activities such as finance, policy analysis, and business planning.
- Experience in the homeless-serving sector will be considered an asset.
- Experience with report writing and presentations to executives, project management, budgeting and reporting will be considered assets.
- Well-developed research, analytical and problem-solving skills and business and political acumen.
- Strong communication and facilitation skills with the ability to influence others and build consensus.

Note: Applicants selected for an interview may be asked to complete a work simulation exercise and prepare and deliver a presentation.

Pre-employment Requirements

- Successful applicants must provide proof of qualifications.

Workstyle

- This position may be eligible to work from home for at least part of the time as one of several flexible work options available to City employees. Such arrangements are based on the operational requirements of the position and employee suitability and are subject to change based on operational needs and corporate direction.

Union: CUPE Local 38
Position Type: 1 Permanent & 3 Temporary (up to 23 months)
Compensation: Pay Grade 14 \$51.84 – 69.28 per hour
Hours of work: Standard 35 hour work week
Audience: Internal/External

Business Unit: Community Strategies
Location: 315 10 Avenue SE
Days of Work: This position works a 5 day work week with 1 day off in a 3 week cycle.
Apply By: October 27, 2025
Job ID #: 312738

Apply online at www.calgary.ca/careers