



BUILD A CITY. BUILD A FUTURE.



Community Services Assistant 2 – Education Senior Leader

As one of the fastest growing cities in Canada, City of Surrey is a globally recognized leader in building vibrant, sustainable communities through technology and innovation.

*City of Surrey employees are talented innovators, inspired by meaningful work and the opportunity to drive our city—and their careers—forward.
Build a City. Build a Future at the City of Surrey*

Scope

Museum of Surrey is a cultural facility with a mission to ignite young imaginations and connect Surrey's diverse population and communities through participation, engagement, and stories. We are looking for someone to assist with Education Programs who enjoys interacting with children and has a passion for sharing and teaching stories of culture and history. They will also assist in providing a variety of school programs related to current BC curriculum standards.

Strong group management, public speaking, interpersonal, and communication skills are necessary for this position. A familiarity with the principles and practices of museum interpretation, program delivery and community development in an educational context, would be an asset.

Employment Status

Union - CUPE Local 402 - Auxiliary

Responsibilities

- Assist in the preparation, and delivery of curriculum-based school programs.
- Aid in the promotion and evaluation of school programs.
- Assist in research of curriculum-based topics as well as topics for summer camps.
- Program setup and takedown such as the sorting, organizing, preparation and cleanup of program equipment and supplies.
- Preparation of craft or activity templates and samples.
- Assist to train volunteers in program delivery.
- Attend outreach, such as offsite programming, partnership programming and education conferences.

Qualifications

As the successful candidate you must be able to demonstrate your outgoing customer relation skills. You will also have:

- Completion of Grade 12 supplemented by 1 year of experience in community service work or an equivalent acceptable combination of training and experience.
- Emergency First Aid and CPR Certificate.
- Valid BC driver's license with a safe driving history and access to a vehicle.

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- Experience working with children.
- Strong organizational, interpersonal, and communication skills.
- Heritage and/or cultural programming experience as well as public speaking is a strong asset.

Other Information

- Pay Grade: Schedule D
- Hourly Rate: \$23.85 (2024 Rate)

Applicants under consideration will be required to consent to a Police Information Check/Vulnerable Sector Check.

Successful applicants must provide proof of qualifications.

Apply

If you are interested in this opportunity, please apply at <https://www.surrey.ca/about-surrey/jobs-careers> to Job ID 6631.

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