

# Employment Opportunity

## Facility Operator III (Arena Operator)

### Temporary Full-time

The Town of Morinville is a growing community on the doorstep of Metro Edmonton. Developed on a foundation of rich heritage and culture spanning 100+ years, it offers an excellent quality of life with convenient access to all nearby big city amenities while retaining the characteristics of a vibrant and flourishing centre for the surrounding rural community.

We are currently recruiting for a temporary full-time Facility Operator III position with the Community Services Department. This position will report to the Team Lead, Facilities, and will be responsible for operating municipal light and heavy-duty equipment and assisting the Team Lead with related duties. This position also shares responsibility for the overall maintenance, custodial and operation of allocated facilities and acts in the capacity of the Team Lead, Facilities as required. Although support may be occasionally required in other Town facilities, work will primarily occur in the Morinville Leisure Centre. **This position has an anticipated end date of October 31, 2025, based on operational requirements.**

#### Key Responsibilities:

- Perform regular facility maintenance and cleaning duties, including ice maintenance, janitorial tasks, minor building repairs, and upkeep of public spaces.
- Operate municipal equipment, such as Zamboni, snow blower/sweeper, lift, hand tools and sundry equipment, and perform assigned work in a safe and responsible manner.
- Support the planning and coordination of facility projects and daily operations, including scheduling staff tasks, ordering materials, assigning work orders, and monitoring contractor performance.
- Act as a lead hand and provide direction to other staff, including on-the-job training, task delegation, and acting in a supervisory capacity during the Team Lead's absence.
- Monitor safety and compliance standards, conduct hazard assessments, participate in safety meetings, and assist with incident investigations and inspections.
- Perform minor building repairs, such as patching walls, painting, replacing light bulbs, ceiling tiles, and other routine maintenance tasks.
- Deliver excellent customer service, responding to user questions and concerns, supporting programs and events, and helping to ensure patrons follow facility guidelines.

#### Requirements:

- High School Diploma (equivalent combination of education and experience may be considered).
- Minimum 5 years of related experience in Municipal facility operations or Sport and Recreation event facility operations.
- A valid Class 5 Alberta Operator's Licence (Valid Class 3 Licence with Q endorsement is considered an asset).
- A valid First Aid/CPR Certification is required.
- Arena Operator level 1 and 2 Certification required.
- Lift Certification required.
- Building Maintenance Level 1 and 2 or related certification is considered an asset.
- Custodial Care Certification is considered an asset.
- Related experience in operation of equipment in facility maintenance.
- Physical ability and dexterity to perform a variety of manual tasks (lifting, squatting, bending, twisting, and climbing). Work may be performed with exposure to outdoor elements.
- Excellent customer service and communication skills, with the ability to deal courteously and effectively with the public, internal & external customers.
- The successful candidate is required to provide a satisfactory Criminal Record Check and Driver's Abstract consent form prior to commencement of employment.

**Compensation/Hours of Work:** This position is included within the scope of the Town's unionized setting (CUPE 2426) with a probationary wage rate starting at \$29.11 per hour, applied in accordance to the Collective Agreement and is based on a 40-hour work week. We offer attractive benefits including pension, workplace development and great opportunities for employees to become involved in the community. This position may be required to work various shifts (including weekends) due to operational requirements.

**Application Deadline: Tuesday, July 15, 2025**

*We thank all applicants for their interest; however, only those under consideration will be contacted. The Town of Morinville values and supports diversity and inclusion in the workplace and encourages all qualified individuals to apply. Accessibility accommodations are available on request for candidates taking part in all aspects of the selection process.*