

# Construction Supervisor, Engineering

Reference #J0625-0234

Engineering Services

Non-Union, Regular Full-Time

\$85,799 - \$107,172 per year

35 Hours per week

## Opening Statement

The City of Kingston is grateful to experience the traditional territories of Anishinabek (Ah-nish-nah-beg), Haudenosaunee (Ho-den-o-show-nee) and Huron-Wendat (huron-wen·dat). Kingston is a smart, livable city in the heart of eastern Ontario. Its stable and diversified economy includes global corporations, innovative start-ups and all levels of government.

At the City of Kingston, we believe that diversity and inclusion are essential elements of a thriving workplace. We value the unique perspectives and experiences that each individual brings to our team. As we continue to grow, we are dedicated to creating an environment where all employees feel welcomed, respected, and empowered to contribute their best work. The City of Kingston views diversity as its strength and we encourage applications from individuals of all backgrounds, including those from underrepresented communities.

As staff, you play a pivotal role in enhancing people's lives by delivering exceptional, customer-centered services of the highest quality. Within our highly ethical environment, you'll embrace accountability by consistently going above and beyond, actively listening to our customers, creatively addressing their needs, and maintaining unwavering respect for all individuals you serve. As a result, you'll become an integral part of our qualified and dynamic team, recognized for its compassion, excellence, integrity, inclusivity, and adaptability.

## Position Summary

Reporting to the Construction Manager, this position provides expertise and leadership in order to successfully develop and deliver capital construction projects. Also, to provide technical guidance, coaching and supervision to the Surveyor/Inspector and Project Coordinators. This position ensures effective and efficient customer service delivery and works in partnership with internal and external agencies including Public Works, Utilities Kingston, Kingston Police, Kingston Fire, Kingston Transit, as well as property owners and the public. This position is also responsible for research on new technologies, construction practices and techniques.

## Key Duties & Responsibilities

- Provides technical input and assistance in the development of capital construction projects:
  - Drafting project scopes and estimates
  - Drafting procurement documents and specifications

- Performing quality control reviews to external project packages for both technical appropriateness and constructability
- Oversee the inspection and administration of multiple capital construction projects: Monitoring schedules and, budgets through the life cycle of the construction phase of capital projects
- Resolving project issues both technical and political
- Negotiating changes in the work or project scope in accordance with City policies
- Coordinate with City communications and transportation for project specific messaging to internal and external stakeholders as well as the public
- Coordination of Survey Resources
- Manages equipment including providing life cycle replacement recommendations
- Ensures that all survey requests are fulfilled in a timely and accurate manor
- Develop and implement technical training material, inform employees of, and enforce departmental procedures including the facilitation of implementation and acceptance of change within the workplace
- Provides technical engineering support to internal City and Utilities Kingston departments as required
- Other duties as assigned

### **Qualifications, Competencies**

- 3 Year Civil Engineering Technologist Diploma
- 4-year Bachelors of Applied Science – Civil Engineering preferred
- 8 years of related design and construction experience in a unionized Municipal Infrastructure setting including 3 years of related Supervisory experience
- 10 years of related design and construction experience in a unionized Municipal infrastructure setting including 5 years of related Supervisory experience preferred
- Registration with OACETT as a Certified Engineering Technologist (CET) preferred
- Must demonstrate corporate values of Belonging, Collaboration, Accountability, and Innovation

### **Skills, Abilities, Work Demands**

- Intimate knowledge and experience with OPSS and NSM construction specifications
- Intimate knowledge and experience with contract administration of CCDC and OPSS contracts
- Intimate knowledge of survey technologies, equipment, and processes
- Working knowledge of TAC standards
- Ability to oversee the construction administration of projects both during day and night shifts
- Must have G license and transportation to attend construction sites within the City boundaries
- Required to obtain and maintain a satisfactory criminal record check



*where history and innovation thrive*

## **Closing Statement**

Please apply to Career Opportunities at: [www.cityofkingston.ca/Careers](http://www.cityofkingston.ca/Careers)

Please inform us of any accommodations we need to make to ensure a barrier-free recruitment experience. Accommodations are available in accordance with the Ontario Human Rights Code (OHRC) and Accessibility for Ontarians with Disabilities Act (AODA) at any stage in the recruitment process. We're happy to provide more information if you email us at [HRCity@cityofkingston.ca](mailto:HRCity@cityofkingston.ca)

Your resumé must demonstrate how you meet position requirements. Please upload to your profile any educational Degrees, Diplomas and/or Certificates that are relevant and required for the position. We thank all who apply, however, only those selected for further consideration will be contacted. Information collected will be handled in accordance with the Municipal Freedom of Information and Protection of Privacy Act.

Please ensure to check any spam or junk folders for any emails coming from a City of Kingston account.

**[CLICK HERE TO APPLY](#)**