



DISTRICT OF SAANICH  
PLANNING

## **Planning Analyst 1, Planning Analyst 2, Planner Up to 3 Casual Positions**

The District of Saanich is the largest municipality on beautiful Vancouver Island, blending urban and rural environment and home to approximately 124,000 citizens. Saanich is known for its progressive initiatives in the areas of Housing, Current and Community Planning and has been a climate action leader for many years. We provide a welcoming environment and maintain a healthy, dynamic, and safe workplace that consistently attracts the best talent to provide excellent services to our community. The District offices are located next to beautiful Swan Lake Nature Sanctuary and are accessible by rapid transit and via the Galloping Goose and Lochside Regional trails.

Do you have professional planning experience and want to make a difference to our community? Are you looking for a flexible work schedule and enjoy project work? If so, we are seeking up to 3 professionals to be a part of our casual pool in the Planning Department. The successful candidates may be called on for short-term project work (research, analysis, policy development, and engagement), provide vacation relief, or assist with time sensitive initiatives. Here is what we are looking for:

**Planning Analyst 1:** You will perform entry-level professional work and provide technical assistance and information to staff and the public regarding community planning, housing and development programs. You will have a Master's Degree in Planning or a related discipline and at least three months of experience in planning research, data analysis, or public engagement.

**Planning Analyst 2:** This position conducts research, analyses and produces studies, reports and recommendations related to a variety of policy issues, housing initiatives and development applications. To meet our qualifications, you will have a Master's degree in Planning or a related discipline and two years of planning experience.

**Planner:** You will be called upon to undertake a wide variety of municipal planning work. In the community planning role work could include managing community planning projects, designing and delivering public engagement processes, implementing principles of good urban design, writing planning reports and correspondence, and undertaking research and analysis.

In the Current Planning team your tasks as a Planner could include managing development applications, developing and implementing principles of good urban design, writing planning reports and correspondence, planning research and Zoning Bylaw interpretation. Requirements include a Master's Degree in Planning or a related discipline and five years' experience in the field of planning membership in the Canadian Institute of Planners.

You can apply for any of these positions. **Please indicate the position(s) you are applying for in your cover letter.** Candidates will be assessed based on

their qualifications (including a combination of education and experience).

**These are C.U.P.E. Local 2011 positions with a wage of \$40.73 (Planning Analyst 1) or \$49.41 per hour (Planning Analyst 2), or \$56.08 (Planner) plus 15% in lieu of benefits.** Job description and competition information can be found at [www.saanich.ca](http://www.saanich.ca). **Please apply by 11:45 p.m. on May 21, 2025 quoting competition 25124.** As a component of the selection process, testing may be conducted. Only those under consideration will be contacted.

**The District of Saanich is recognized as one of BC's Top Employers for 2025.** As an equitable and inclusive employer, we value diversity of people to best represent the community we serve and provide excellent services to our citizens. We strive to attract and retain passionate and talented individuals of all backgrounds, demographics, and life experiences. If you require any adjustments to enable participation at any stage of the recruitment process, please contact in confidence [accessibilityHR@saanich.ca](mailto:accessibilityHR@saanich.ca). We thank all applicants for applying.