



SENIOR PLANNER

West Kelowna is a thriving city that has a rural sophistication appeal and is a haven for outdoor recreation. Sun-soaked lakeshores, agricultural charm, and access to urban jobs and living have made West Kelowna the place to be. We maintain a deep connection with our agricultural roots, and we celebrate the one-of-a-kind character.

What We Offer:

Improved vacation package - 3 weeks prorated 1st year/4 weeks vacation at 2 years, updated salaries, excellent benefits, employee wellness incentives, an earned time off program and professional development opportunities.

Summarized Position Responsibilities:

Help shape the future of West Kelowna by working on exciting new developments and policy initiatives! Our ideal candidate is excited at the prospect of helping to shape the City's future growth with bold housing initiatives in response to the City's new Official Community Plan, Housing Strategies, and new provincial legislation.

The Senior Planner can either be focused on policy or land development planning, with key responsibilities including managing complex development applications, coordinating diverse planning initiatives, analyzing data, liaising with stakeholders, and overseeing consultant work. The role also involves preparing Council reports and giving presentations, project administration, and providing direction and support to junior planning staff.

Our Ideal Candidate:

- Master's Degree in Planning or related discipline, or equivalent combination of education or experience
- 6 years related experience
- Membership in the Planning Institute of British Columbia or the Canadian Institute of Planners
- Candidates should possess extensive experience in community planning, policy development, and urban design, especially within a local government context
- Expertise in land use policies, environmental and legislative regulations, along with strong research and analytical skills, is crucial.
- Strong customer service skills, excellent communication skills – verbal and written; the ability to exercise courtesy, tact and diplomacy in the exchange of information with employees and external contacts
- Valid Class 5 BC Drivers License

Applications are accepted online at westkelownacity.ca/jobs. We thank all applicants for their interest; however, only those selected for further consideration will be contacted. We will be contacting applicants who meet our requirements as applications are received and this posting may close ahead of the official closing date if a successful candidate is identified.

Competition No. 25-37E | Opens March 14, 2025 | Closes July 14, 2025

Full Time – Permanent | 35 hrs/wk | \$53.77/hr

Benefits | Municipal Pension Plan | Earned Time Off Program | 4 weeks vacation at 2 years