

# BUILD A CITY. BUILD A FUTURE.



*As one of the fastest growing cities in Canada, City of Surrey is a globally recognized leader in building vibrant, sustainable communities through technology and innovation.*  
*City of Surrey employees are talented innovators, inspired by meaningful work and the opportunity to drive our city—and their careers—forward.*  
***Build a City. Build a Future at the City of Surrey***

## Econometrics & Research Analyst

### Scope

The City of Surrey's Investment and Intergovernmental Relations Department is seeking a dynamic and talented Econometrics & Research Analyst to support the City's rapid economic growth. In this role you will be supporting the City's efforts to enhance the collection and analysis of Surrey-specific economic indicators and provide evidence-based analysis on key trends. Additionally, you will remain current in trends related to non-residential development activity, policies and strategies pertaining to land development within the City and the region.

### Responsibilities

- Designs research methodologies and conducts research using economic modelling and big data initiatives.
- Produces statistical, sectoral and economic reports in support of the Division's objectives.
- Undertake projects such as industrial sector research, cluster studies and economic impact analysis.
- Design and maintain databases.
- Analyzes and forecasts economic trends.
- Assists with program survey design, execution, and analysis.
- Liaises with various business organization and associations on economic issues.
- Responds to inquiries from the business community and provides timely and appropriate advice, business information and /or referral to appropriate government or business resources.
- Develops and maintains presentation material pertaining to Surrey as a choice location for business investment, including sector specific presentation materials and online documentation for real estate site selection.
- Maintains up to date knowledge of non-residential development activity, trends, policies and strategies pertaining to land development within the City and the region.
- Track and report impact/ metrics associated with key divisional programs and initiatives.
- Prepares a variety of correspondence and maintains records related to the work.
- Acts as a resource to staff in the City.
- Performs other job-related duties as required.

### Qualifications

A qualified applicant will have:

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- Successful completion of a Bachelors' degree in Business, Economics, Data Analytics, Statistics or related discipline from a recognized post -secondary educational institution
- A minimum of 3 years' experience in economic development or a related field;
- An equivalent acceptable combination of training and experience may be considered.
- A Valid BC Driver's Licence

Successful applicants must provide proof of qualifications.

## Preferred Qualifications

Ability to communicate effectively orally and in writing.  
Ability to analyze complex economic datasets.  
Ability to use organization, time-management and prioritizing skills.  
Ability to exercise judgment in undertaking independent research, survey and data management activities.  
Ability to work independently and as a contributing member of a team.  
Knowledge of data driven decision making.  
Knowledge of research, project management and analytical skills.  
Knowledge of the land development process.  
Knowledge and proficiency with computer applications including but not limited to the Microsoft Office Suite.  
Experience with Power BI or other data visualization tools.  
Understanding of and ability to conduct policy analysis.  
Ensuring accuracy in data collection, analysis, and reporting.  
Familiarity with ArcGIS and other GIS tools for spatial data analysis and mapping.  
Experience working with Statistics Canada datasets, tools and APIs for economic and demographic research.

## Employment Status

Union - CUPE Local 402 – Regular Full-Time

## Other Information

Hourly Rate: \$47.52 (2024 rates)

Steps	Hourly Rate
Step 1	\$47.52
Step 2 (6 Months)	\$49.52
Step 3 (18 Months)	\$51.52
Step 4 (30 Months)	\$53.84

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