



VILLAGE OF  
**BURNS LAKE**  
*It's Only Natural!*



#### DIRECTOR OF FINANCIAL SERVICES

The Village of Burns Lake, located in the heart of B.C.'s gorgeous Lakes District west of Prince George, is looking for an energetic and experienced Director of Finance to take a leadership role in financial planning, management, and budgeting for the municipality. More than 13,500 people call Burns Lake and the surrounding Regional District of Bulkley Nechako home, which has over 5000 kilometres of beautiful shorelines and some of the finest outdoor recreation opportunities on the continent.

Burns Lake boasts an exciting new 160 acre mountain bike park built to Whistler standards; an active snowmobiling club, riding some of the deepest powder around; a world class cross country ski facility – with recent Olympians and Olympian hopefuls; and an active Arts Council which brings in the best musicians and performers from the province and beyond.

Working with a committed Village Council and staff, the Director of Finance will oversee the Village's three million dollar budget. This demanding yet rewarding position is ideal for a skilled worker who is looking for a challenge, and who enjoys working with a lively group of other professionals. Applicants should either hold an accounting designation or be in the senior level of training towards one. This director will be responsible for overseeing the creation of capital plans, five year financial plans, annual budgets, and sustainability initiatives. The Village of Burns Lake encourages you to also be a member of a professional association and be willing to further your knowledge by attending appropriate professional development offerings.

Burns Lake is a vibrant and dynamic community with a strong First Nations and pioneering heritage. The Village of Burns Lake staff are a diverse and talented group, willing to take on new challenges – we are looking for a creative, innovative, and enthusiastic individual to join our team!

The successful applicant will be strong, confident, professional, and skilled in collaborating with council, the business community, other government jurisdictions, including First Nations, and will assist the CAO in many aspects of municipal operation.

Strong credentials in local government finance and administration, a good track record of sound decisions at a senior level and demonstrated proficiency in mentoring and training staff will be important to the selection committee.

A recent and detailed job description is available at [www.burnslake.ca](http://www.burnslake.ca) or from the consultant listed below.

The salary will reflect the level of experience and responsibility. Additionally, a comprehensive benefit package is available.

Candidates should make application to:

James R. Craven and Associates Ltd.  
5721 Titan Place,  
Sooke, B.C. V9Z 1B4  
[www.jrcraven.ca](http://www.jrcraven.ca)  
250-744-9455

**Closing date 10:00 AM June 17<sup>th</sup>, 2013.**

Please include 3 references



[www.burnslake.ca](http://www.burnslake.ca)

Phone: 250-692-7587  
PO Box 570  
Burns Lake, BC V0J 1E0