



Medicine Hat
The Gas City



MANAGER - FLEET SERVICES

CORPORATE ASSET MANAGEMENT

As the Manager of Fleet Services, you will be part of the Corporate Asset Management team which provides leadership and direction in the management of the City's physical assets. Overseeing a staff of 19, and a fleet of over 800 vehicles, you will be responsible for the operational planning, coordination, supervision and quality control of the Fleet Services area, including responsibility for Corporate Fleet Management.

As our ideal candidate, you bring seven years of fleet services experience, including at least five years in a managerial capacity. You are a proven leader, with excellent interpersonal and communication skills so you can effectively manage your work teams while promoting a cooperative work environment. In addition, you have experience building relationships and ensuring excellent service delivery to users or customers alike.

Your experience, coupled with your education as a Maintenance Management Professional (or equivalent) has provided you with sound maintenance planning knowledge, as well as knowledge of preventative maintenance programs for vehicles and equipment. You are proactive and have thorough knowledge of Total Asset Management so you can oversee and plan for the full lifecycle of your fleet. Your fleet services management experience ensures you are adept at managing your operating and capital budgets, and it supports your decision making related to capital acquisitions and disposals, lease rates, charge-outs rates and the like. As a collaborative leader in this area, you will synthesize and mobilize ideas for programs, processes, and people; and are committed to providing a safe and healthy work environment for the fleet services section.

Qualified candidates are invited to submit a resume to **Competition #13084A, Human Resources Department, City of Medicine Hat, Suite 101- 505 1st Street SE, Medicine Hat AB T1A 0A9; fax (403) 525-8870; e-mail hr@medicinehat.ca**. This posting will remain open until **4:30 p.m. Tuesday, May 21, 2013**.

To find out more about the benefits of living in Canada's Sunniest City – visit www.medicinehat.ca.

We thank all applicants; however, only those selected for an interview will be contacted.