

ENVIRONMENTAL SUSTAINABILITY MANAGER Regular Full Time

About Us

One of BC's Top Employers, the City of Coquitlam offers meaningful career opportunities to make a difference within the local community. As the sixth largest city in BC, we are home to more than 150,000 residents. Our diverse municipality is a great place to work as it continues to grow through innovative urban design, inspiring arts, culture and recreation programs, and state-of-the-art transportation systems. Our brand is built on managing our resources in a responsible and sustainable manner, while supporting a vibrant, growing regional urban centre. We envision a bright future in Coquitlam that we hope includes you!

About You / What We Are Looking For

The City of Coquitlam is seeking an innovative and driven Environmental Sustainability Manager who will be responsible for development, implementation and tracking of the City's environmental sustainability and climate action goals, plans, policies and indicators. The Environmental Sustainability Manager will also be responsible for preparing related reports and presentations for Council, developing and tracking budgets and creating a culture of environmental sustainability across the organization. This position also leads a team that is responsible for advancing overall corporate environmental sustainability and climate action, developing related corporate and community education and outreach, coordinating technical projects and procedures related to facilities and operational energy efficiency, and tracking greenhouse gas emissions and energy consumption for civic facilities, corporate operations and the broader community.

The successful candidate will have a proven track record of developing strong partnerships with a variety of key internal and external stakeholders; which would include community groups, business sectors, other levels of government and utility related partners (BC Hydro, FortisBC, etc.)

Minimum Qualifications

- Post-Secondary degree in Engineering, Energy Management, Resource Management, Environmental Science or related field with appropriate certifications or an equivalent combination of related education and experience.
- A minimum of 5 years of related progressive experience, preferably in a municipal government setting, and can demonstrate the following skills and competencies;
 - Sound experience in project management, business case development, budget management and contract management;
 - Sound knowledge of the principles, processes and practices related to corporate and community policy development, strategic planning and federal and provincial legislation;
 - Knowledge of current and emerging sustainability principles, practices regulations and technologies related to energy management, GHG emissions reduction, and climate change mitigation and adaptation;
 - Excellent interpersonal skills, including facilitation, collaboration, conflict resolution and relationship building;
 - Proficient in analyzing, tracking and reporting out data;
 - Excellent verbal and written communication skills; and
 - Demonstrated leadership, supervisory and management skills including assigning and reviewing work, employee development and recruitment and retention.

Preferred Qualifications

- Familiarity with the provincial Local Government Climate Action Program (LGCAP) including GHG emission tracking and reporting protocols
- Experience developing and implementing municipal climate action and sustainability plans
- Knowledge of existing and emerging regional and provincial climate plans and policies including climate mitigation and resiliency measures in the BC Building Code



- Valid professional designation or certification in the Province of BC as a Professional Engineer, Registered Professional Planner, Community Energy Manager or related is desirable.

What We Offer:

This excluded position has an annual salary range of \$122,343 - \$137,618. The rate of pay is based on a variety of factors including qualifications, knowledge, experience and skills.

You will have the chance to join a rapidly growing and diverse team dedicated to supporting the local community, and be able to engage in variety of learning and development opportunities. Additionally, there is an opportunity to participate in an earned day off/flex day program. This position is based in Coquitlam with some flexible, hybrid work options available. The City offers an attractive vacation and extended benefits package, including the ability to contribute to the Municipal Pension Plan.

Accessibility / Equal Opportunity Employer

The City of Coquitlam is proud to be an Equal Opportunity Employer working towards enhancing equitable practices in our recruitment and retention processes. As an organization we are committed to creating an inclusive work environment to support our growing and diverse work force. To learn more about what equity, diversity, and inclusion means, and the City's efforts in support of these principles, please visit coquitlam.ca/edi for more information.

If at any time during the application or recruitment process you require additional assistance or an accommodation, please contact our team for confidential support. Staff can also provide in-person support if required.

Applicants under consideration may be required to undergo a police information check (with no adverse reports).

Good people make Coquitlam great, sign up for career alerts through our recruitment portal to stay up to date about opportunities within our team, or follow us on [LinkedIn](#) to learn more about how #YouCouldWorkHere too!

Please apply online at www.coquitlam.ca/careers by 11:55 pm on May 27, 2024

We thank all applicants for their interest; however, only those selected for an interview will be contacted.