



*A progressive city of 187,800 people located just a short 30-minute drive from Toronto, the **City of Oshawa** is one of Canada's fastest growing communities that is exceptionally positioned to live, work, learn and invest. Its strategic pursuit of sustainable growth, excellent community service delivery and co-operative partnerships have enhanced its quality of life advantage, while maintaining a strong commitment to financial stewardship.*

Posting Number: 004781

Job Title: Parking Attendant - Student

City: Oshawa

Province: Ontario

Employment Group: CUPE 251

Wage Rate: 01, \$24.89 - \$29.32

Standard Weekly Hours of Work: 40.00

Shift Work Required: Yes

Posting End Date: 2024/04/29 by 4:30pm

Job Description

Important Information

Please read before applying for this position.

To be eligible for a summer student position with the City of Oshawa you must be currently enrolled in full-time studies at a community college or university and be returning to full-time studies in the fall. Documentation from the school must be provided indicating your intention to return to school at the end of the summer break in the current year. If this documentation is not received, you will be disqualified from the

student employment program and will not be considered for future student employment opportunities.

The Parking Summer Student is an important component of the Municipal Parking maintenance workforce and is key to the successful delivery of Municipal Parking Systems programs. Students must commit to a full term of employment up to and including August 30, 2024.

Student performance will be evaluated during the work term. Previous applicants or incumbents are not guaranteed an interview or employment from year to year.

Reporting to the Parking Maintenance Supervisor or designate, perform various duties in the Transportation & Parking Services Branch, Community Services Department.

Responsibilities

- Repair and maintenance of various parking control equipment such as P&D machines, Parking Meters, Gate control equipment
- Perform building maintenance functions including sweeping, washing and general repairs such as painting, plumbing, minor concrete repairs, etc.
- Perform duties that would involve cash handling and processing of money
- Complete appropriate work records and related paper work such as time sheets and event/activity schedules
- Provide technical assistance to the Traffic Engineering group i.e. traffic counting, vehicle occupancy counts, collision review, count and collision data filing
- Notify supervisor of maintenance requirements and vandalism
- Work in accordance with the City of Oshawa's Safe Work Standards and the Ontario Occupational Health & Safety Act
- Maintain good public relations
- Perform other related duties as assigned

Requirements:

- Preference will be given to students who are currently attending school and have previous work experience in a technical & maintenance field, related industry
- Ability to understand and follow oral and written instructions concerning routine or unique work assignments
- Able to complete forms and records relevant to the job
- Good interpersonal skills; common sense and courtesy to deal with the general public and to communicate with colleagues
- Able to perform strenuous work such as climbing, lifting and moving heavy items (80 lbs./approx. 36 kgs.), involving considerable effort, and capable of performing the work assigned in a safe manner
- Knowledge and understanding of, and ability to apply safety policies, standards and legislation (Ontario Occupational Health & Safety Act and WHMIS)

- Willing and capable of necessary training required to work on parking control equipment and devices
- Able to work weekends and holidays as required due to the nature of operations

Apply online at: <https://oshawa.jobs.net/en-CA/search>

As a condition of employment, the City of Oshawa will require successful candidates to undergo a Criminal Records and Judicial Matters Check.

The City of Oshawa is situated on lands and waters within the Williams Treaties Territory, home to seven First Nation communities of the Michi Saagiig and Chippewa Anishinaabeg, who have cared for and maintained these lands from time immemorial and continue to do so to present day. [Learn more](#)

We are an Equal Opportunity Employer in accordance with the Accessibility for Ontarians with Disabilities Act, 2005 and the Ontario Human Rights Code (OHRC). The City of Oshawa promotes the principles of diversity, equity and inclusion and adheres to the tenets of the Canadian Human Rights Act and the Ontario Human Rights Code. The City of Oshawa encourages applications from women, Indigenous Peoples and persons of all cultures, ethnic origins, religions, abilities, ages, sexual orientations, and gender identities and expressions.

The City of Oshawa will provide accommodations throughout the recruitment and selection and/or assessment process to applicants with disabilities and/or needs related to the OHRC. If you require an accommodation during the recruitment process or assistance with the application process please contact Human Resource Services. Personal information provided is collected under the authority of The Municipal Freedom of Information and Protection of Privacy Act.