

Township of Langley

Job Title:	Garage Assistant
Competition Number:	24-U067
Employment Type:	Temporary Full-Time
Pay Rate:	\$34.63 per hour (2024 rates), plus 13.5% in lieu of benefits
Hours of Work:	Monday to Friday, between 8:00am – 4:30pm (Based on 40 hours per week)
Competition Opening Date:	April 11, 2024
Competition Internal Closing Date:	April 19, 2024
Competition External Closing Date:	April 25, 2024

Job Overview

The Township of Langley is currently recruiting for a temporary full-time (from approx. May 20, 2024 – April 29, 2026) **Garage Assistant** to join our team of professionals in the Public Works Division, Equipment and Fleet Department. Reporting to the Equipment and Fleet Manager, in this unionized position you will perform a variety of garage support tasks, including semi-skilled manual and equipment/truck operations duties.

Responsibilities

- Perform janitorial and cleaning work in the garage and yard area
- Provides manual assistance to mechanics and performs routine servicing such as oil changes and greasing, replacing burned out lights and broken reflectors, mud flaps, and sharpening mower blades
- Fuel and wash vehicles, and collect and dispose of refuse
- Operate a forklift used in loading, unloading, and moving parts and equipment
- Operate a loader/backhoe to assist in the loading of aggregate materials into trucks
- Perform pick-up and delivery tasks, drive vehicles and equipment to external service shops or suppliers
- Perform related work as required

Qualifications

- Completion of Grade 12, and considerable experience in operating trucks and equipment and sound garage experience or an equivalent combination of training and experience
- Considerable knowledge of the rules and safe operation and precautions required in driving and parking a variety of trucks, vehicles, heavy and light equipment
- Sound knowledge of the standard methods, practices, tools, materials, and equipment used in dispensing fuel and performing janitorial work
- Knowledge of municipal streets and traffic routes
- Ability to understand and effectively follow through on oral and written instructions
- Forklift Operator training certification is considered an asset

Required Certifications/Licenses

Candidates **must** have the following valid and **current** certifications/licenses (must be valid at the time the posting closes) and these **must** be attached with your application.

- BC Class 3 with Air Brake Endorsement Driver's License. You must include with your application a current **Personal Driving Record (select the 5-year option if obtaining online)** that has been obtained within 6 months of the closing date. To obtain a copy of your **Personal Driving Record**, please contact ICBC directly or the driving authority where you reside. Please note that a copy of your Driver's License and the Driver Factor Report **will not** be accepted.

Applications without the attached required documents above will be deemed incomplete and may not be considered. Please title your attachments with the number of this competition and have these documents ready to upload when you apply.

Apply Now

Visit tol.ca/careers to apply for this exciting career opportunity in a growing community. The Township of Langley is an equal opportunity employer.

We appreciate all applications; however, only short-listed candidates will be contacted for an interview.