



The Corporation of the City Of Brantford Finance

requires

Financial Analyst - Development Job ID #2067

Situated on the picturesque Grand River, the City of Brantford is a rapidly growing community of over 100,000 residents, located in the heart of Southern Ontario with direct access to Hwy. 403 and is in close proximity to the GTHA, Waterloo and Niagara regions. As a single-tier municipality, Brantford is responsible for the full spectrum of municipal service areas. We invite you to join our #TeamBrantford corporate culture with many progressive initiatives, including our Work from Home arrangement. The City is committed to the professional development of our staff and invite you to come, grow with us!

Reporting to the Senior Financial Analyst and assisting the Manager of Financial Analysis, the Financial Analyst - Development will use exceptional analytical capabilities and attention to detail to provide policy analysis, financial planning, budgetary, management reporting and analytical support to manage the City's Development Charges, Cash-in-Lieu of Parkland and other Developer related programs. Duties include but are not limited to:

- Support the development and implementation of the City's Development Charges Program including Background Study, By-law and related policy development.
- Monitor and determine impacts on Development Act updates or policy changes.
- Ensure accurate calculations, proper revenue collection and reporting for Development Charges and Cash-In-Lieu of Parkland.
- Review and validate subdivision/condominium/development/site plans and other agreements to ensure compliance to all financial matters related to building permit issuance.
- Administer all Development Charge Front End Financing agreements, Development Charge credit agreements, tracking of Development Charges credits and handling reimbursements to applicable developers.
- Supports the Financial Analysis team in the annual budgeting and forecasting process through providing analysis and information on Development Charge program.
- Conducting year-end preparation of working papers and updating procedures and policies.
- Other duties as assigned.

QUALIFICATIONS

- Successful completion of a four (4) year post-secondary degree with an emphasis in accounting, business and/or finance or equivalent.
- A minimum of four (4) years' work experience in a related field.
- Previous experience to learn and apply accounting theories and concepts and on the job experience to work through the annual cycle and become familiar with the functions of the municipality.
- Currently enrolled in a recognized professional accounting designation (CPA) program at an intermediate or senior level is required.
- Knowledge of Microsoft Office Software is essential.
- Must be available to work overtime during peak periods.
- Must be highly motivated and creative.
- High customer service orientation, excellent organization and communication skills and the ability to work well independently and also as part of a team are required.
- Consultative and collaborative approach to working with clients and cross functional teams.

WAGE/SALARY RANGE: \$42.61 to \$45.33 per hour (35 hours per week) plus benefits.

To apply on-line, please visit the City of Brantford website at <https://careers.brantford.ca/> and click on **Current Opportunities**.

Closing date for applications: **Thursday, May 2, 2024, at 4:30 p.m.**

Information gathered relative to this position will only be used for candidate selection.

We thank each applicant for taking the time and effort to submit your resume, however, only candidates to be interviewed will be contacted. Our organization is committed to promoting the independence, dignity, integration, and equality of opportunity of persons with disabilities by ensuring the accessibility of our facilities and services. Accommodations are available for all parts of the recruitment and selection process. Applicants need to make their required accommodations known in advance.