

## The opportunity

Leduc County is looking for an experienced and highly motivated Utilities Technician to join our team. Reporting to the Supervisor - Utilities, this exciting opportunity is accountable for the delivery of water and wastewater programs within the County. Through effectively managing priorities, the technician is a key contributor to the achievement of the department's operational deliverables.

## About us

We support the employee experience and are dedicated to providing and maintaining a healthy work-life balance and environment for our employees.

Leduc County's mission is to lead the way for people and business to thrive. Our vision is to create a caring and growing community at the centre of industry and agriculture. Leduc County's operations are guided through our values of:

- *Accountability* – we look after the best interests of Leduc County citizens.
- *Integrity* – we follow through on our commitments.
- *Passion* – we believe in the good that local government can provide and will carry out our roles in a way that shows the importance of local government.
- *Responsiveness* – we act quickly to provide local programs, services, facilities and amenities that our citizens require.

## About you

You are a team and relationship builder who promotes a safe, collaborative and professional work environment. You are committed to continuous improvement, customer service, innovation and supporting Leduc County's vision of growing a vibrant and spirited community.

A service focus with good communication and interpersonal skills are essential to communicate clearly (both verbally and in writing), ensure mutual understanding and encourage teamwork in the implementation of duties. Proven achievement of results is key to success in the role. The ability to maintain the highest level of confidentiality is essential. If this sounds like you, keep reading!

If you excel working under pressure, and if forward-thinking, problem-solving, strategic planning and quick adaptability to change is second nature to you, we want to hear from you!

## What you will do

- Contributes to the delivery of the department’s operational plan and utility programs by performing work and adhering to technical and municipal standards.
  - Works with the Supervisor – Utilities to deliver operational activities.
  - Prioritizes work in a changeable environment.
  - Contributes to the execution of municipal utilities maintenance plans.
- Contributes to the delivery of the following programs:
  - Water quality program
    - Monitors the biological, chemical and physical requirements of the program and takes appropriate action to maintain service level standards.
    - Contributes to the quality assurance/quality control of the systems and emergency responses.
    - Provides service level reports to the Supervisor – Utilities.
  - Hydrant program
    - Monitors the condition of hydrants and the surrounding area and takes appropriate action to maintain service level standards.
    - Contributes to the quality assurance/quality control of the systems and emergency responses.
    - Provides service level reports to the Supervisor – Utilities.
  - Wastewater program
    - Monitors the condition of the lift station wet wells and takes appropriate action to maintain service level standards.
    - Contributes to the quality assurance/quality control of the systems and emergency responses.
    - Provides service level reports to the Supervisor – Utilities.
  - SCADA monitoring program
    - Provides oversight of the remote SCADA monitoring program and takes appropriate action to maintain service level standards.
    - Contributes to the quality assurance/quality control of the systems and emergency responses.
    - Provides service level reports to the Supervisor - Utilities.
- Supports the Supervisor – Utilities in the implementation of projects and day-to-day work assignments to meet service area deliverables.
- Performs special projects as assigned.
- Communicates key stakeholder inquiries to the Supervisor - Utilities.



- Contributes and completes projects that fall within the work group's functions.
- Monitors contracted services as assigned by the Supervisor - Utilities.
- Strives to continually enhance the quality and delivery of services through efficiencies and innovation.
- Provides utility locate services for water and wastewater installation and third party conflict identification as required.
- Adheres to guidelines as set out in Leduc County's policies and administrative directives.
- Accountable for working in compliance with the *Alberta Occupational Health and Safety Act*, Regulation and Code and participation in the Health, Safety and Wellness Program.
- Performs related duties as required and assigned.

## What you need to succeed

### *Must-have*

- A diploma in water and wastewater technology and certification in Water Distribution (Level II), Wastewater Collection (Level II), Wastewater Treatment (Level I).
- Three (3) years' experience in the operation and maintenance of municipal water, wastewater, and solid waste infrastructure.
- Confined Space Entry and Monitor, Workplace Hazardous Materials Information System (WHMIS), Standard First Aid, Ground Disturbance for Supervisors, hydrogen sulfide (H2S Alive) courses.
- Proficiency with Microsoft Office Suite.
- An Alberta Class 5 driver's license, criminal record check satisfactory to Leduc County and the ability to obtain security and health clearance at the Edmonton International Airport.

### *Nice to have*

- Experience working with Supervisory Control and Data Acquisition (SCADA) and Geographic Information System (GIS).

## What's in it for you

Our leadership team values your voice, input and is committed to your growth and success. We are committed to be our best and hire the best!

We offer a competitive annual salary of between \$63,502.00 and \$79,378.00. Flexible work options that includes: a one day/week hybrid work from home; Earned Day Off (EDO) program and others, a 100%

employer-paid comprehensive benefits package, municipal pension plan, and a starting three-weeks vacation allocation.

The opportunity is permanent full-time and is 40 hours per week scheduled Monday to Friday, with some extended hours to meet operational requirements. The office is located at 101-1101 5 St. Nisku, AB.

### **How to apply**

Applications must be submitted on our website at [careers.leduc-county.com](https://careers.leduc-county.com) to be considered. This opportunity will remain open until a suitable candidate is found.

We thank all applicants however only those selected for an interview will be contacted.

