



THE CORPORATION OF THE COUNTY OF WELLINGTON

Office of the CAO - Economic Development Division
On behalf of

THE WESTERN ONTARIO WARDENS' CAUCUS

Requires a

12 Month Temporary

Western Ontario Economic Development Officer

The Western Ontario Economic Development Officer reports directly to the County of Wellington Director of Economic Development. The position provides full time coordination of the economic development efforts identified in the Southwestern Ontario Economic Development Strategy. The Officer also coordinates with the Western Ontario Community Futures Development Corporation Association Programme Manager to support regional economic initiatives. By engaging the economic development professionals and elected officials across the region, the Officer will work on projects that facilitate the growth of the southwestern Ontario economy.

The minimum qualifications for this position include:

- University graduation or equivalent degree in Economic Development, Business Administration or related field.
- Minimum three years relevant experience required.
- Strong oral and written communication skills and the demonstrated ability to prioritize tasks.
- Excellent computer skills; Microsoft Word, Excel, Outlook and PowerPoint.
- Possess valid driver's license and have access to a reliable vehicle as travel throughout Southwestern Ontario will be required.

This position offers a benefit package and a salary range of \$70,907.20 (2018 Non-Union Compensation Grid).

The Western Ontario Wardens' Caucus municipal partners are also open to pursuing a secondment for this opportunity for partner municipalities within the region.

Visit the County of Wellington website at: www.wellington.ca

Applicants are invited to submit a cover letter and resume, clearly marked **Posting #130-17** by **Wednesday, December 6 at 4:00 pm.**

ATTENTION: HR DEPARTMENT, County of Wellington Administration Centre, 74 Woolwich Street, Guelph ON N1H 3T9. E: careers@wellington.ca or F: 519.837.8882. Please respond by one method of application only. **No phone calls please.** Personal information in relation to the recruitment and hiring process is collected under the authority outlined in the Municipal Freedom of Information and Protection of Privacy Act.

The County is an equal opportunity employer. Accommodation for disabilities is available for all parts of the recruitment process. Applicants must make their needs known in advance.

