

BCRTC Job Posting

Posting Title: BCRTC Manager, Asset & Investment Planning

Job Opening ID: 20170752

Responsibilities

PRIMARY PURPOSE

Develops and manages BCRTC asset and investment plans with the emphasis on both asset management and financial aspects in support of TransLink 10 year investment plan and the strategies and business plan of the rail company.

KEY ACCOUNTABILITIES

- Develops and manages BCRTC 10 year Annual Asset Renewal Plan according to BCRTC asset management plans and capital investment plans in liaison with multiple stakeholders across the enterprise including Operations and Maintenance Capital Working Groups, TransLink Strategic Planning & Policy department, and Financial Planning & Analysis department.
- Develops plan definitions, financial forecasts and analysis, and ongoing operating financial modelling related to the plan and asset life-cycles.
- Provides finance specific input and advice to the Director on asset planning strategies and develops BCRTC detailed capital investment plans in alignment with the 10 year investment plan.
- Develops and implements BCRTC's Investment Protocol (IP) in combination with supporting templates to ensure a systematic and sound business analysis of proposed investments including standardized asset applications and verification of investment needs, with overall alignment to TransLink's Investment Protocol.
- Provides single point contact for BCRTC on all asset and investment planning requirements related to the support of the Annual Asset Renewal Plan, including proposed service plan enhancements/scenarios, upgrades, and expansions to ensure consistent and aligned support.
- Accountable for the creation and maintenance of an Assumptions Log and tracking system for all scenario costing submissions.
- Liaises with BCRTC Asset Integration Office to ensure that the ongoing 3 year capital plan is updated and reflects all asset condition assessment, refurbishment and overhaul activities.
- Develops, recommends and circulates Department capital asset policy by instituting a life cycle focus for investments, and ensuring all capital activities (from acquisition through disposal) are accomplished in concert with the Division's strategic vision and strategic management process.



BCRTC Job Posting

- Provides capital investment planning expertise to executives and senior leaders. Develops and presents reports and analysis related to Asset and Investment Planning.
- Supports change management related to Investment plan initiatives, identifying emerging issues and risks, and developing resolution for complex financial issues and escalating for adequate closure, where required.
- Manages reporting staff, including selection, development, coaching, managing performance, and all other people management practices.

Qualifications

Education & Experience:

The requirements for this job are acquired through a bachelor's degree in finance, along with completion of an accounting designation; plus seven (7) years of experience in progressively responsible roles related to project management and finance.

Other Requirements:

- Advanced knowledge of Generally Accepted Accounting Principles (GAAP) and the relevant acts and regulations
- Advanced knowledge of the concepts, principles, practices and techniques pertaining to Investment planning, including projects and related government regulations
- Advanced communication and interpersonal skills to provides financial expertise and guidance pertaining to Investment plan management; and also to liaise with a wide variety of external stakeholders
- Advanced analytical, problem solving and decision making skills to identify, mitigate and resolve risks, gaps, and issues pertaining to area of accountability
- Solid leadership skills, including selection, development, coaching, managing performance, and all other people management practices

Other Information

Recruitment Process: An applicant will be required to demonstrate their suitability for this position by meeting the minimum level of qualifications and experience in order to be invited into the selection process. A standard interview format will be used including general, scenario and behavioural descriptive interview questions.



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Medical Assessments of Fitness for Duty

In accordance with the Canadian Railway Safety Act - Railway Medical Rules: Section 3.2, employees who work in or transfer into safety sensitive or safety critical positions are required to undergo pre-placement and periodic medical assessments that evaluate the impact, if any, of medical conditions on fitness for work.

Work Schedule

40 hours per week

How to Apply

Please go to <http://www.translink.ca/careers> to apply for this position and view instructions on the process.

INSTRUCTIONS: Please save your (1) cover letter, and your (2) resume as one pdf document prior to uploading your application on-line.

Please note that only those short listed will be contacted.

Having trouble applying? Please view the System Requirements & FAQ's by going to <http://www.translink.ca/careers>.

British Columbia Rapid Transit Company Ltd. (BCRTC) maintains and operates two of Metro Vancouver's three SkyTrain lines on behalf of TransLink, the regional transportation authority. Launched in 1986, SkyTrain is the first and one of the longest, fully-automated, driverless, rapid transit systems in the world. It boasts an average on-time service performance rating of 95 per cent and moves on average 250,000 passengers per weekday.

British Columbia Rapid Transit Company is an equal opportunity employer.

