



**WESTBANK
FIRST NATION**

Community. Leadership. Pride.

WESTBANK FIRST NATION Employment Opportunity

THE FOLLOWING POSITION IS AVAILABLE WITHIN WESTBANK FIRST NATION. IN ACCORDANCE WITH SECTION 20.1 OF THE WFN CONSTITUTION AND SECTION 3.1 OF THE WFN PERSONNEL POLICY, PREFERENCE WILL BE GIVEN TO QUALIFIED WFN MEMBERS WHO APPLY FOR THIS POSITION.

TITLE: Water and Wastewater Operator Level II
SALARY RANGE MINIMUM: \$42,340 (*commensurate with experience*)
DEPARTMENT: Development Services - Utilities
TERM: Full Time

Westbank First Nation is a self-governing nation. Our Mission is to promote a healthy and prosperous future to ensure its continued existence as a strong, political, social and cultural community.

Our Utilities team is a key department that supports this Mission. If you are service orientated and have a passion for providing safe, reliable water and sewer and are looking for a new opportunity, come and join our team. Check out www.wfn.ca and navigate to the Employment Opportunities tab.

Are you looking for a challenging opportunity where you will be able to use your teamwork, communication and problem solving capabilities to take your career to the next level? Do you want to be part of an innovative organization that is growing, and about to advance its water treatment system?

Do your exceptional interpersonal skills enable you to build rapport quickly with others, create a positive influence, motivate team members, and ensure the safe and efficient operations of the utility? Reporting to the Manager of Utilities, you will ensure results through the supervision, coordination and execution of operations by overseeing and undertaking the work of staff, equipment operators and sub-contractors.

If so, Westbank First Nation has an exciting opportunity for one (1) full-time permanent Water and Wastewater Utility Operator II position.

POSITION SUMMARY:

The Water and Wastewater Operator Level II is responsible for performing tasks related to the installation and operation of the water distribution, water treatment, and wastewater collection systems.

The accountabilities for this position include, but are not limited to, the following:

- Ensuring compliance with British Columbia, Federal and Westbank First Nation legislation as it relates to water treatment facilities along with water distribution and sewer collection
- Ensuring compliance with performance and reporting requirements
- Assisting in the delivering of training for new and existing Operators
- Coordinating operating, maintenance and capital work activities
- Customer, stakeholder and regulatory contact and reporting as required
- Participating in the operations' on-call rotation
- Assisting with utility operations as required
- Troubleshooting day-to-day operational issues and developing solutions to rectify these issues
- Other related duties as required

QUALIFICATIONS & EXPERIENCE:

- One year of recent experience at a Class II or higher distribution/treatment facility
- Minimum EOCP Level II certification in Water Distribution is required
- Individuals possessing less than the level of certifications noted above will **not** be considered
- EOCP Level II certification in Wastewater Collection
- Mechanical aptitude
- Experience with quality management systems will be considered an asset
- A willingness to maintain and upgrade certifications
- Demonstrated proficiency in Microsoft Office and an affinity to learn other software systems as required.
- The ability to collect, understand, manipulate and report data are critical to this position. Writing skills are essential
- Valid Class 5 Driver's License with an acceptable Driver's Abstract
- Able to meet the physical demands of the position

The ideal candidate for this position will demonstrate excellent leadership and customer service skills in order to ensure client satisfaction and maintain positive relationships with both internal & external stakeholders.

The candidate's customer service orientation will be supplemented with highly developed oral and written communication skills, keen attention to detail, and a high degree of accuracy.

This position requires excellent planning and organization skills as well as the ability to apply knowledge and problem-solving skills in a timely manner to respond to issues. Our best candidate will work effectively within a team dynamic as well as with minimal supervision.

Health and safety are integral to the work, as the successful candidate, you possess a high level of safety awareness and demonstrate safe work practices at all times. You will also be required to actively participate in safety and other job-related training.

What Westbank First Nation Offers:

- Competitive salary
- Hours of work: 7 hours per day, 35 hours per week
- Paid vacation, health benefits plan
- Access to internal and external career development programs
- Municipal Pension Plan
- Employee wellness program

If you are considered for the position, clearance on all applicable background checks (which may include criminal, identity, educational, and/or credit) and professional reference checks are required.

A technical/practical assessment may be administered during the selection process and this exercise will be used as a part of the selection criterion.

To meet the physical demands required of some positions, candidates must be in good physical condition and willing to work in all weather conditions.

A competitive salary and benefits package is offered. Further information can be obtained at www.wfn.ca by navigating to the Human Resources page (*Departments>Human Resources*) or by visiting the *Employment Opportunities* tab located in the top right hand corner of the homepage.

Interested applicants should email an [application form, cover letter, and resume](#) by **Friday, November 17, 2017**. **Please reference #17-22 and indicate clearly in your covering letter where you saw this posting and how your experience and qualifications meet the requirements of the position.**

Incomplete and/or late submissions will not be accepted

Recruitment/Training & Development Coordinator
Westbank First Nation
301-515 Hwy 97 South, Kelowna, BC V1Z 3J2
Fax: (250) 769-4377
Email: careers@wfn.ca