



Community. Leadership. Pride.

## WESTBANK FIRST NATION Employment Opportunity

THE FOLLOWING POSITION IS AVAILABLE WITHIN WESTBANK FIRST NATION. IN ACCORDANCE WITH SECTION 20.1 OF THE WFN CONSTITUTION AND SECTION 3.1 OF THE WFN PERSONNEL POLICY, PREFERENCE WILL BE GIVEN TO QUALIFIED WFN MEMBERS WHO APPLY FOR THIS POSITION.

**TITLE: Principal of Sensisyusten House of Learning**  
**MINIMUM SALARY: Commensurate with experience**  
**DEPARTMENT: Community Services – Sensisyusten House of Learning**  
**TERM: Full Time**

### POSITION SUMMARY:

The Principal is responsible for the development and management of school administration and education policies, curriculum development and delivery, student learning, supervision, evaluation and development of school employees, and the management of the school building and facilities.

### DUTIES AND RESPONSIBILITIES:

- Provides excellent leadership to staff through supervision and performance with a focus on communications, professional growth, and development
- Evaluates, develops, implements, and enhances curriculum to ensure that it is current and that new trends or developments are appropriately incorporated with a focus on the language and culture program
- Ensures that strategic planning, both long and short term, including related goals and objectives are achieved
- Applies effective conflict resolution to foster positive relationships between all stakeholders including students, parents, staff, and community members
- Collaborates with outside agencies including School District #23, other Independent Schools, the WFN Organization and Community, and others to continually improve community involvement and awareness of activities, and to promote and enhance wellbeing
- Interprets, develops, and implements regulations that align with the School Board and Student Handbook in consultation with the Sensisyusten School Board and the Director of Community Services
- Attends School Board meetings, special events, and community meetings as required
- Performs other duties as directed by the Director of Community Services with input from the School Board
- Performs all duties and responsibilities in accordance with Westbank First Nation and Sensisyusten School policies, standards, governing regulations and procedures
- Maintains confidentiality on all matters relating to the affairs of the Westbank First Nation and the school

### QUALIFICATIONS, KNOWLEDGE AND EXPERIENCE:

- Masters of Education or equivalent degree in a relevant field
- Valid Certification, or eligible for certification, with the BC Teacher Regulation Branch
- Experience working in an Independent First Nation School is considered an asset
- Elementary school experience is preferred
- Demonstrated ability in leadership and team building
- Demonstrated ability to communicate effectively with parents, staff, and community
- Awareness and sensitivity to current educational issues and the changing nature of instruction, including the use of technology
- Demonstrated ability in the Management of a school including, but not limited to, financial budgets, HR issues, and daily administration

A competitive salary and benefits package is offered. Further information can be obtained at [www.wfn.ca](http://www.wfn.ca) by navigating to the Human Resources page (*Departments>Human Resources*) or by visiting the *Employment Opportunities* tab located in the top right hand corner of the homepage.

Interested applicants should email an [application form](#), [cover letter](#), and [resume](#) by **Friday, September 1, 2017**. **Please reference #17-15 and indicate clearly in your covering letter where you saw this posting and how your experience and qualifications meet the requirements of the position.**

**\*Incomplete and/or late submissions will not be accepted\***

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