



Employment Bulletin

Parkland County
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Parkland County, AB T7Z 1R1

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Website:
parklandcounty.com

Interested candidates are invited to apply on our website at www.parklandcounty.com

Parkland County has a nepotism policy in effect. Please contact Human Resources for further information on this policy (including the definition of a relative under this policy).

We thank all applicants for their interest; however only those selected for interviews will be contacted.

The personal information submitted pursuant to this advertisement is being collected under the authority of the Municipal Government Act and will be used for Parkland County employment opportunities only. The personal information that you provide may be made public, subject to the provisions of the Freedom of Information and Protection of Privacy Act.

With a population of 32,097, Parkland County offers a range of municipal services and a vibrant mix of agricultural, residential, industrial and recreational opportunities. This unique rural area is situated on the west outskirts of Edmonton, just 20 minutes from downtown, and stretching over 2438 sq. km. of picturesque landscapes. We are currently inviting applications for a:

FUNCTIONAL BUSINESS ANALYST – FINANCIAL SYSTEMS

(Permanent, Full-time)

Parkland County has a Permanent, Full-time position available in the Assessment & Strategic Financial Services Department for a Functional Business Analyst – Financial Systems. Under the direction of the Manager, Strategic Financial Services, the Functional Business Analyst is responsible for supporting and managing the Enterprise Resource Planning (ERP) systems, providing application support and actively leading the comprehensive analysis of business needs and priorities related to financial applications. This position focuses on ensuring that County financial processes and information systems have appropriate controls and provide relevant information for business planning, management decision-making and customer service requirements. This position requires the ability to apply and demonstrate effective communication and interpersonal skills, along with the ability to communicate technical information to non-technical personnel.

QUALIFICATIONS:

- Business Analyst Certificate is required along with Microsoft Dynamics AX Financials Certification (MB6-893). A computer science degree is an asset.
- Minimum of five (5) years of related experience including experience with Microsoft Dynamics AX and financial systems experience including set up, maintenance, troubleshooting, creating/maintaining financial reports and training.
- Proficiency with Microsoft Office is required. Experience with SQL, database management systems, Microsoft SharePoint, municipal software and reporting tools is an asset.
- In-depth knowledge of financial controls along with excellent troubleshooting skills for problem resolutions.
- Comprehensive knowledge of public sector accounting standards and project management experience would be desirable.
- Possession of a valid Alberta driver's license and satisfactory driving record.
- An equivalent combination of education and experience may be considered.

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| Competition Number: | 17-43MIN |
| Rate of Pay: | \$80,811 - \$100,982 per annum. |
| Hours of Work: | 7 hours/day; 35 hours/week |
| Competition Closing Date: | Friday, July 7, 2017 at 4:30 p.m. |
| Benefits: | Extensive benefits are offered including an option to join our Earned Day Off Program. |