



GENERAL MANAGER OF TRANSPORTATION & OPERATIONS, PERMANENT

Closing Date: July 07, 2017

Department: Transportation & Operations

File Number: SV17-58

Salary: \$97,334 - \$115,874 per annum (under review)

Reporting to the Chief Administrative Officer, the position is responsible to provide the overall direction, guidance, management and supervision of the Transportation & Operations Department.

EDUCATION/SPECIALIZED TRAINING/SKILLS:

Essential (minimum) qualifications:

- A University degree in Civil Engineering with a P. Eng. Designation or a Post-Secondary School Diploma in Civil Engineering Technology (3 year program) (C.E.T. designation)
- Valid Class G Driver's License with a safe driving record

Asset (preferred) qualifications:

- Displayed competency within the meaning of the Occupational Health & Safety Act and be capable of issuing clearly understandable written and verbal instructions.
- Thorough working knowledge of Municipal and Employer related legislation/regulations, municipal government organizations and structures, municipal operations, municipal financial and reporting processes, labor relations principle's and collective agreement administration and management practices.
- Proficiency in MS Word, Excel and Microsoft Access.
- An understanding of Asset Management and Fleet Management Systems.

WORK EXPERIENCE:

Essential (minimum) qualifications:

- A minimum of twelve (12) years of progressive experience in a Municipal Transportation and Operations organization (public works, transit, parks and fleet) with a minimum of ten (10) years of management/supervisory experience in a unionized workplace.
- Demonstrated strong organizational and leadership qualities are required.
- Demonstrated excellence in decision-making and public relations/communications skills are required.
- Demonstrated excellence in presentation skills is required.

Asset (preferred) qualifications:

- Demonstrated knowledge with the Ministry of Transportation requirements for working and operating within roadways, commercial vehicle operations and licensing requirements, minimum maintenance standards etc.

Job Description Available Upon Request

Apply By Email:

hrgeneral@city.belleville.on.ca

Personal information and any supporting material will be administered in accordance with the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA). We thank all applicants who apply but advise that only those selected for an interview will be contacted.

The City of Belleville is an equal opportunity employer committed to inclusive, barrier-free recruitment and selection processes and work environments. We will accommodate the needs of applicants under the Ontario Human Rights Code and the Accessibility for Ontarians with Disabilities Act (AODA) throughout all stages of the recruitment and selection process. Please advise the Human Resources Division to ensure your accessibility needs are accommodated throughout this process.

Applicants will be required to provide at their own expense a satisfactory criminal reference check dated within the past six (6) months and if deemed a requirement of the position, a driver's abstract to the Human Resources Department on or before the date of the interview but no later than the commencement of employment if selected.