

Why work for the Town of Canmore? For starters, you can take great pride in our organization, its positive work culture and our exceptionally trained team of talented Fire and Rescue professionals who accomplish outstanding work each and every day for our citizens. You will have the opportunity to lead a team that is professional, fun, dedicated and passionate about emergency services, our community, and the endless opportunities for adventure in our magnificent Rocky Mountain environment.



The Town of Canmore is located in the heart of the Bow Valley region, surrounded by the stunning Alberta Rocky Mountains. Our unique location defined by; culture, geography and a booming tourism economy make this a dynamic and challenging environment for emergency services professionals. Canmore Fire and Rescue Service (CFRS) serves a population of 16,967 permanent and part-time residents as well as up to 1 million tourists and visitors annually here to enjoy the mountain experience and diversity of recreational activities.

In response to our unique location and population, CFRS provides a wide range of fire protection services including public education, fire prevention and fire suppression within the urban boundary of the Town and to neighboring communities through mutual aid agreements. Further, CFRS offers several specialized services, including response to hazardous materials (HAZMAT), ice rescue, water rescue, rope rescue, trench rescue, and heavy rescue.

The Canmore Fire-Rescue Services (CFRS) operates out of one fire station centrally located at 1021 Railway Avenue in the core of downtown Canmore. As a composite Fire Service, it includes both full-time (IAFF) and paid response Firefighters. The current complement of CFRS includes a FT Fire Chief, a FT Deputy Chief, 4 FT Lieutenants, 4 FT Firefighters, 12 Casual Firefighters and 36 highly trained and dedicated paid response team members.

Position Overview: The Fire Chief is a critical leadership position in our organization that requires a broad combination of strategic leadership and active involvement in the day to day operations of the department. It is the critical responsibility of the Fire Chief to ensure that the activities of Canmore Fire - Rescue Services are aligned with the corporate and departmental vision, goals, and objectives as well the Town's culture and values.

Operationally, the Fire Chief is responsible for assessing the potential fire hazards, anticipating the emergency risks, protecting lives and property of citizens, organizing fire prevention, and ensuring a firefighting team capable of carrying out the necessary tasks within the geographic makeup and budget limitations of the Town. The Fire Chief is tasked with identifying future staff requirements and equipment needs, assessing the labour/management environment, identifying trends in the fire protection industry, and providing regular reports to administration and council. Progress is reviewed by analyzing community risks, fire loss statistics, and through reports of fire prevention and firefighting activities. The Fire Chief provides a bridge between fire response operations and the Town of Canmore organization. The Chief responds as required, to assume direct command or provide leadership over firefighting activities and rescue calls when called to emergencies. This may include considerable work outside of regular business hours as the Fire Chief is also required to be available on a consultative basis to the Deputy Chief and Captains when off duty. For full details, please see the attached **Position Description**.

Attributes: We are looking first and foremost for a strong leader, mentor and strategic thinker with the demonstrated ability to translate organizational, political, and community needs into operational ones. You have the ability to communicate honestly and directly, build relationships and inspire trust with fire staff, council, managers and the diverse stakeholders to whom you will provide ongoing partnership, support, direction and leadership. You have a genuine interest and talent for leading, mentoring, and motivating others and can create an environment that empowers employees to collaborate, generate, and implement new ideas and creative solutions. In conjunction with your team, you are willing to improve existing programs or develop new ones that ensure the overall team success and alignment with corporate and community goals and approved budgets. To be successful in this role, you will need to have a minimum of 10 years experience in a Chief or officer position as well as thorough knowledge in all aspects of Fire, rescue and emergency management. Post Secondary education in Fire Service Management, Business or Public Administration and a strong compliment of NFPA and ICS certifications (see Position Description for complete listing) are also required.

Closing Date for Applications: **March 10, 2017.**

Please submit your resume and cover letter to:

Amanda Coon Sorfleet, HR Coordinator

E-mail: hr@canmore.ca

Prior to beginning work, the successful candidate will be required to submit all required certifications and documentation, including driver's abstract and records checks. The Town of Canmore wishes to express our appreciation to all applicants for their interest and effort in applying for this position. However, only candidates selected for interviews will be contacted.