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## Position Vacancy: Social / Housing Policy Planner (Planner 1)

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*Great City, Great Work, Great Future!*

DEPARTMENT:	<b>Development Services</b>	STATUS:	<b>Temporary Full Time (2 year with a possibility of extension)</b>
NO. OF POSITIONS:	<b>One</b>	UNION:	<b>CUPE, Local 387</b>
HOURS OF WORK:	<b>35 hours per week*</b>	SALARY:	<b>\$ 75,551 - \$ 89,248 annually (2017 rates)</b>

### DUTIES:

We are seeking an experienced planning professional for the Social / Housing Policy Planner 1 position in the Planning Section of our Development Services Department. You will participate in corporate work to balance social issues with the City's neighbourhood livability and economic development goals. You will develop and implement social planning policy in areas such as homelessness and affordable housing, child care and early childhood development, healthy communities, multiculturalism, seniors and neighbourhood community development. You will work closely with the Manager of Planning and in cooperation with the Library and Parks and Recreation Department. You will conduct research to determine community social needs; advise senior staff and Council on an appropriate role for the City on social issues relative to other government and non-profit partners; prepare policies and reports to guide City actions on social issues; work closely with local neighbourhood associations and social planning groups; act as the staff liaison for City social planning committees; serve as the City's representative to outside social agencies; and review development applications with social planning issues or components or where there is an opportunity to promote social innovation.

### REQUIREMENTS:

- University graduation in planning, geography, psychology, social work or a related field complemented by experience in community development or social planning or an equivalent combination of training and experience. A Master's Degree in Planning would be an asset.
- Membership in the Planning Institute of BC and/or the Canadian Institute of Planners.
- Sound knowledge of best practices in social planning and community development, particularly at the local government level.
- Ability to promote public interest and participation in programs.
- Ability to work with and on committees in coordinating special events and community initiatives.
- Ability to perform professional research and analysis duties and express ideas effectively both in oral and written form to a variety of audiences.
- Effective facilitation, negotiation, problem solving and conflict resolution skills.
- Ability to be creative and exercise sound judgment in a fast paced work environment while managing multiple tasks.
- Ability to establish and maintain effective working relationships with a variety of internal and external contacts on matters related to the work and to employ contemporary service excellence principles.
- Valid BC driver's license.

*\*City Hall hours of operation are Monday, 8am to 7pm, and Tuesday to Friday, 8am to 5pm.*

*Please note: the successful candidate will be scheduled on Mondays from 10:30am to 7pm on a rotational basis.*

Apply by sending your resume quoting **competition #17-05, by February 10<sup>th</sup>, 2017** to the Human Resources Department, City of New Westminster, 511 Royal Avenue, New Westminster, BC, V3L 1H9, Fax: (604)527-4619 or e-mail to [hr@newwestcity.ca](mailto:hr@newwestcity.ca).

*We thank all applicants in advance; however, only those selected for an interview will be contacted.*

*The City of New Westminster is committed to employment equity.*

*We welcome diversity and encourage applications from all qualified individuals.*