



A growing community of nearly 96,000 residents, the City of Brantford is located on the exceptional waters of the Grand River and is a designated Canadian Heritage area. Brantford is a single-tier municipality with a full range of services and a gross expenditure budget of \$303 million in 2016. Our goals are economic vitality, environmental leadership, excellence in municipal management and a high quality of life for everyone in our community.

Chief Administrative Officer (CAO)

Reporting to City Council, the CAO is responsible for leading City administration and providing advice to Council in further implementing its strategic priorities. The position is required to deal with highly complex issues using a broad scope of knowledge and experience ideally obtained through increasing responsibility in municipal administration. An in-depth understanding of municipal operations; proven competence in strategic planning, finance, and community partnerships, together with senior-level communication and negotiating capabilities are key functions of this role.

The ideal candidate must be able to create and sustain an organizational climate that promotes quality customer service in the City's five commissions. The role requires a strategic planner who is able to build positive relationships and earn the confidence of Council and staff as well as external stakeholders. The ideal candidate is a visionary with a proven track record of collaboration with public and private agencies, and a strong knowledge of municipal sector services.

Candidates must possess a degree in public administration or related field plus a minimum of ten years progressively responsible senior level experience in municipal government. The ability to work under pressure through public scrutiny is required.

Salary Range: \$172,370 to \$215,462 plus benefits - based on a 33 ¾ hour work week.

To apply on-line, please visit the City of Brantford website at <http://careers.brantford.ca> and click on **Current Opportunities**.

Closing date for applications: Thursday, February 9, 2017, at 4:30 p.m.

Information gathered relative to this position will only be used for candidate selection. We thank each applicant for taking the time and effort to submit your resume, however, only candidates to be interviewed will be contacted. Our organization is committed to promoting the independence, dignity, integration, and equality of opportunity of persons with disabilities by ensuring the accessibility of our facilities and services. Accommodations are available for all parts of the recruitment and selection process. Applicants need to make their required accommodations known in advance.

