

## Director, Legal & Court Services

### Working at Niagara Region

At Niagara Region, we are dedicated to enhancing the lives of 435,000 residents each and every day. Employing a diverse team of over 3,000 people, we work closely with 12 local municipalities to provide vital programs and services.

As an employer, we work as ONE TEAM to ensure that our residents and municipalities receive the best possible service. We show respect, value honesty, promote choice and partnerships and Niagara. At the heart of everything we do is the desire to enhance the well-being of individuals, families, and communities, while providing opportunities for rewarding employment.

### About the Opportunity

Niagara Region is currently seeking a **Director, Legal & Court Services** to join our Legal & Court Services division on a permanent, full-time basis.

Reporting to the Commissioner Corporate Services, the Director is responsible for ensuring the highest standard in the delivery of legal and court services to the Corporation. This role requires an individual with broad exposure to legal services and court administration. The candidate should have experience with insurance defence, construction law, commercial transactions and agreements, real estate transactions, governance including the drafting of by-laws and privacy law.

Key areas of responsibility include:

- Providing leadership and direction in the management and administration of Legal Services and Court Services operations
- Developing and managing relationships with internal and external stakeholders and ensuring that services continue to support needs and initiatives
- Managing the medium-to-long range people resource planning for the divisions, including ideal organizational structure, identifying desirable role and skill mix requirements and ensuring that on-going work quality and deliverables are met
- Developing, managing and administering annual and multi-year Capital and Operating budgets for the division, and ensuring support of Council's objectives
- Proactively looking for opportunities to improve the way in which Legal and Court Services operates

The successful candidate will have a **post-secondary degree in Law and significant experience in court and managing a legal practice, including real estate, litigation, and general practice areas**. Previous experience working with a municipality or council is highly advantageous.

As a **member in good standing with the Law Society of Upper Canada**, you will demonstrate at least one year of experience in insurance, risk and claims management, as well as seven years of progressive senior management experience within an unionized environment.

This is an ideal opportunity for a natural leader and strong communicator with proven ability to build positive working relationships with a wide variety of stakeholders, including direct reports, elected officials, and citizens. Most importantly, you will embrace our ONE TEAM approach and demonstrate the following values:

- **Totally committed to excellence:** you are passionate about what we do, you embrace continuous improvement and are focused on quality customer service
- **Embrace regional values:** you have a 'can do, find a way' attitude, you are honest and respectful, and you promote choice and foster partnerships
- **Accountability:** you hold yourself responsible and accountable, you communicate clearly and candidly and you are focused on measurable and meaningful results
- **Motivate others to work together:** you work to break down organizational boundaries, you like to work collaboratively as One Team, you set high expectations and you enjoy the journey and have fun

### About the Benefits

Upon joining Niagara Region, the successful candidate will be welcomed into a fast-paced, collaborative and challenging professional environment.

In addition, you will receive access to our Total Rewards - the combined package of compensation, benefits, programs and activities available to our team. These benefits include:

- **Competitive remuneration from \$137,360 - \$161,600 based on experience;**
- Performance recognition;
- Comprehensive benefits, including prescription medication, extended health care services, vision, hospital, out-of-province travel and dental coverage;
- Life insurance;
- Long-term disability;
- Accidental death & dismemberment coverage;
- Participation in the Ontario Municipal Employees Retirement System (OMERS) pension plan;
- Group home & auto insurance;
- Employee Assistance Program; and
- Canada Savings Bond purchase plan.

This position also receives **3 weeks' annual vacation and 2 weeks' lieu time entitlement to start**, as well as opportunities to accrue additional vacation time.

We are committed to ensuring that our team members are challenged and supported throughout their career. To support this, we are pleased to offer tuition reimbursement, a corporate learning centre, corporate mentorship program, as well as corporate wellness initiatives and secure on-site bike storage.

Don't miss this opportunity to work on a wide variety of exciting and challenging projects while working, learning and engaging with some of the best in the business.

Apply online today at [www.applyfirst.ca/job85852](http://www.applyfirst.ca/job85852)

*We are an equal opportunity employer which values diversity in the workplace. If you require any accommodations to ensure you can participate fully and equally during the recruitment and selection process, please don't hesitate to contact our Accessibility Advisory Coordinator (1-800-263-7215, ext. 3252).*