



## SUPERVISOR OF SAP BASIS TECHNOLOGY

**Posted: Wednesday, November 8, 2017**

**Job Number: E-17-22**

**Job Type: Full time Permanent, Non Union**

**Closing Date: Wednesday, November 22, 2017**

### Choose Barrie

The City of Barrie is a vibrant, progressive and growing community with deep connections to our heritage, to nature and to the opportunities surrounding us.

Our community values quality of life; the ability to play year-round with 300 hectares of park space, our beautiful waterfront, our lively downtown core and the nearby hills, wetlands and forests. We also value connections; to our neighbours and the community, to our road and rail network, and to the opportunity Barrie provides to enjoy life.

Everything Barrie has to offer, from the water we drink to the roads we travel on, has one thing in common - municipal workers. Joining a municipality is one of the most rewarding, engaging and exciting careers you could choose. It is a career you can take pride in knowing that every day you make a positive impact on an entire community. We are one team, with one goal and we all work together to continue making our community great.

### The Opportunity

IT provides information technology expertise and professional services to all City departments, affiliated agencies (Barrie Public Library, Barrie Police Services) and area municipalities receiving Barrie fire dispatch services. The Department is responsible for delivering, administering, managing and supporting (in partnership with the business units) all data and voice communications, including but not limited to network infrastructure, servers, storage infrastructure, printers, computing infrastructure, applications and software, databases, web services, geographic information systems, and project and portfolio management. IT provides daily technology support to over 1100 users at more than 40 City locations across the City. The Department is organized into five branches.

Under the general guidance and direction of the Manager of Application Services, the Supervisor of SAP Basis Technology position is responsible for the overseeing and supervising the daily operational activities and delivery of services offered through the SAP Technology Section within the Information Technology Department. Specifically, this position is responsible for supervising all aspects of the City's SAP landscape, which includes Sandbox, Development, UAT, Training and Production, and is comprised of SAP environments such as Hana, Fiori, ESS, MSS, ECC, PI, BW, BOBJ, and Basis running on Windows and Linux platforms. Additionally, this position is responsible for the management and leadership of the City's SAP technical landscape, which includes activities such as configuring, monitoring, tuning, developing, administering, securing, supporting, troubleshooting, as well as scheduling and overseeing the SAP transport system. Furthermore, this position collaborates with SAP project teams to resolve SAP transport and source code problems. Lastly, this position is responsible for leading the installation, upgrade, and maintenance of SAP systems; evaluation and design of interfaces between SAP and external systems; maintenance of database objects; management of the migration of SAP database and application configuration into production; and analysis, development, and maintenance of data architectures and process models within SAP. Overall, this position plays an integral role in leveraging SAP

applications, systems, and processes to facilitate and meet service requirements and needs of applicable project groups within the City and its residents.

## Our Culture and Qualifications of the Job

### Corporate Culture

- Your workplace values align with our corporate values of *Strive, Share and Care* and you want to join us in providing exceptional services and programs to build a prosperous, growing and sustainable community

### Education (degree/diploma/certifications)

- Four (4) year University Degree in Computer Information Systems, Computer Engineering, or related discipline
- SAP Certified Technology Associate - SAP HANA

### Experience

- Five (5) years of experience performing duties related to the above mentioned major responsibilities within an information technology work environment including two (2) years of leadership/supervisory experience
- Demonstrated experience utilizing SAP, including SAP Basis, development, and infrastructure
- Demonstrated experience upgrading and integrating SAP with other applications and/or technologies

### Knowledge/Skill/Ability

- Working knowledge of SAP concepts, technology, design and implementation
- General knowledge of the Accessibility for Ontarians with Disabilities Act (AODA)
- Demonstrated ability to:
  - align section programs/services with branch, departmental, divisional and corporate goals, objectives and initiatives;
  - build cohesive and motivated teams;
  - conduct research and prepare reports;
  - develop, promote, and maintain effective relationships with internal and external stakeholders;
  - effectively allocate budgets, time, and human resources to support the achievement of section, branch, divisional and/or corporate goals and objectives;
  - exercise discretion and judgment when handling confidential, sensitive, and/or controversial information;
  - identify complex problems; develop and evaluate options; and implement solutions utilizing reason, judgment and prescribed resources;
  - identify, assess, and prioritize risks to minimize, monitor, and control the probability and/or impact of unfortunate events;
  - interact effectively and courteously with all levels of staff and contacts in a political and community/client service environment;
  - interpret and analyze data; identify challenges or opportunities; and make recommendations;
  - lead and inspire innovation and the adoption of best practices;
  - lead staff in achieving objectives and encourages others to work in manner that will meet or exceed the desired objectives or results;
  - lead, coach, mentor, and support staff;
  - maintain a high standard of public relations at all times;
  - monitor short-term goals of the section and adapt processes to ensure long-term branch, departmental, divisional and/or corporate goals and objectives are achieved;
  - perform in a manner which is consistent with corporate goals, vision, mission, and values;
  - promote a culture of learning and improve organizational competence by creating learning opportunities for staff;
  - set priorities; meet deadlines; and manage work demands;
  - think and act strategically in a political and community service environment
- Intermediate time/project management, organizational, prioritization, interpersonal, oral communication, verbal communication, analytical, problem-solving, presentation, facilitation, teamwork, staff leadership and supervisory skills
- Intermediate computer literacy utilizing SAP

- Intermediate computer literacy utilizing Microsoft Office Suite (Excel, Outlook, PowerPoint and Word), Microsoft Visio, Microsoft Project Professional, Microsoft SharePoint, and SQL
- Availability, on a rotational basis, to assist with after-hours questions, concerns, and/or emergencies; to attend evening/weekend meetings or special events; and/or to work outside of designated normal hours per week

## Other Important Information

**Location:** City Hall, 70 Collier Street in Barrie

**Hours:** The normal hours of work are 35 hours per week, Monday to Friday, 8:30 a.m. to 4:30 p.m.; however, some non-standard hours may be required.

**Wage:** This is a Level 12 position on the Non-Union Pay Scale with a 2017 pay range of \$75,288.01 to \$91,540.78 per year (\$41.37 to \$50.30 per hour).

**Benefits:** This position includes a comprehensive non-union benefit plan, including but not limited to extended health and dental coverage, life and accident insurance, paid vacation and sick days, short/long term disability plans, OMERS pension plan, discounted rate for City Fitness Memberships and much more.

## The Application Process

Please submit your resume electronically by quoting file # **E-17-22 Supervisor of SAP Basis Technology** in the subject line (*MS Word or pdf format only*) to email [hire.me@barrie.ca](mailto:hire.me@barrie.ca) by Wednesday, November 22, 2017.

Don't meet the credentials as outlined but have years of directly related experience? Please see the City's [Education Equivalency Procedure](#) to determine if you may qualify for equivalency. Further information is available at [www.barrie.ca/JobOpps](http://www.barrie.ca/JobOpps).

- Position Equivalency Code: F

Please note that verification of educational credentials will be required at the interview stage of the selection process.

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*The City of Barrie is an equal opportunity employer and we will accommodate the needs of applicants under the Ontario Human Rights Code and the Accessibility for Ontarians with Disabilities Act (AODA) throughout all stages of the recruitment and selection process.*

*Personal information collected will be used in accordance with the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA) for the purpose of candidate selection.*

*Disclaimer: The job posting has been designed to indicate the general nature and essential duties and responsibilities of work performed by employees within this job title. It may not contain a comprehensive inventory of all duties and responsibilities required of employees to do this job. For full position details, please request a copy of the Job Description by emailing [hire.me@barrie.ca](mailto:hire.me@barrie.ca)*

*We thank all applicants and advise that only those selected for an interview will be contacted.*