

Cultivate Your Career



GENERAL MANAGER, INFRASTRUCTURE AND DEVELOPMENT SERVICES PERMANENT FULL-TIME

Organization	City of St. Albert
Website	www.stalbert.ca
Division	Infrastructure and Development Services
Location	5 St. Anne Street, St. Albert
Salary	\$155,223 - \$188,853 per annum
Closing Date	November 28, 2017
Competition #	17/229

OPPORTUNITY

The City of St. Albert, home to more than 64,000 residents, is a beautiful growing community adjacent to northwest Edmonton. Known as the Botanical Arts City, St. Albert offers more than 80 kilometers of trails, 400 hectares of green space, state of the art recreation facilities, the renowned Arden Theatre, and hosts numerous special events and festivals. In recent years, St. Albert has ranked at the top of several national surveys recognizing us as a great place to raise a family, with an excellent quality of life and a strong sense of community. Our employees are passionate about delivering high-quality programs and services to our residents and are proud to contribute to making St. Albert one of the best places to live in Canada.

The City of St. Albert has an exciting opportunity for an executive to lead a diverse portfolio of functions as General Manager (GM) of the Infrastructure and Development Services Division. Reporting to the City Manager, the GM is a member of the Senior Leadership Team, responsible to lead long-term sustainable growth of the City and coordinate the development of new civic facilities and infrastructure, while ensuring that existing civic assets are maintained in excellent condition. The GM directly supervises 8 staff and indirectly oversees 202 FTE's plus casual staff for a division that includes the departments of Engineering Services, Planning & Development, Utilities, Public Works and Environment.

The individual we are recruiting is visionary, with a progressive leadership style who will tackle challenges with clarity, energy and confidence. The role requires a person with exceptional leadership skills that will actively promote empowerment of staff, with an emphasis on motivating, strategic thinking and encouragement of people and teams. The General Manager will seek to foster an environment within the division that promotes a culture of continuous improvement and ensures that the long-term vision, mission and goals of the residents and City Council are achieved.

This position requires sound budgeting, business planning and communication skills. The individual we seek has an honest, open and consistent approach to working with elected officials, staff, residents and the business community. The General Manager will be politically astute, understanding legislative and regulatory processes and having an intuitive ability to read the political implications of recommendations and actions.

QUALIFICATIONS

- An undergraduate degree in a related discipline (e.g. Engineering, Urban/regional Planning). Considerable related experience combined with education may be considered as equivalent.
- Professional designation in the area of expertise is required (e.g. P. Eng., RPP).
- A minimum of 10 years of relevant management experience, with at least 5 at a senior leadership level managing a multi-faceted operation.
- Strong leadership skills, including the ability to provide staff with vision and motivational direction in obtaining clearly defined goals.
- Strong business acumen with excellent planning and financial management skills.
- Excellent communication and analytical skills are essential, as is the ability to work to contribute to a cohesive team environment.

HOURS OF WORK

80 hours bi-weekly, Monday – Friday (8:00 – 5:00). There is a requirement for extra and evening hours, which includes attendance at Council meetings.

COMPENSATION

\$155,223 - \$188,853 per annum. In addition, the City of St. Albert offers a generous and comprehensive flexible benefit package including a defined benefit pension plan.

The successful applicant will be required to obtain a satisfactory police information check.

Qualified applicants are invited to submit their cover letter and resume via the City of St. Albert Employment website www.stalbert.ca/employment

CLOSING DATE

November 28, 2017

We wish to express our appreciation to all applicants for their interest and effort in applying for this position. However, only candidates selected for interviews will be contacted.