

Create the city of tomorrow, today.



The City of Surrey is a place of innovative transformation and accelerated growth—where the future is limitless and possibilities are endless. If you are excited about helping to build the city of tomorrow—and you share our values of integrity, service, teamwork, innovation and community—join us, today.

Community Services Coordinator 2 – Curator of Exhibits

The Surrey Museum is looking for an enthusiastic and creative Curator of Exhibits with solid exhibit development and design experience. Reporting to the Museum Manager, the Curator of Exhibits is a member of the Museum leadership team.

The Surrey Museum is a civic museum with a particular focus on families and children in a diverse and culturally rich city. In addition to an interactive Kids Gallery and extensive History Gallery, the Museum excels in curriculum based programs, textile programming and display, and community based special events. The Surrey Museum is undergoing a large expansion that will triple the size of the Kids Gallery, see the addition of a large Community/Temporary Gallery and develop flexible spaces for community celebrations and activities. The expansion includes exhibit development of the textile collection, an Indigenous Hall, technical upgrades in galleries, and the addition of an exhibits workshop.

The Curator of Exhibits:

- develops and designs permanent, temporary, and portable exhibitions both in the Museum and at satellite venues across the City of Surrey and thus has a deep understanding of contemporary museum and exhibit design practice;
- supervises an exhibits team that is responsible for exhibit construction, special event design, building maintenance and cleaning, and program preparation;
- liaises with appropriate City departments to ensure the smooth running of the facility;
- is a problem solver and self-starter, who is responsible for a significant exhibitions budget, multiple deadlines, and exhibit contracts;
- has a strong community development focus, seeks community, business and cultural participation, and engages in future planning for the Museum;
- has excellent project management and organizational skills as well as outstanding oral, written and communication skills.

The successful candidate will have:

- Graduated from a recognized university or college level program in a related discipline (for example, Museum Studies or Exhibit Design)
- 3-5 years of progressively responsible experience in the delivery of professional cultural programs including experience in facility management

An equivalent combination of education and experience will be considered. Applicants under consideration will be required to consent to a Police Information Check/Vulnerable Sector Check.

A Firearms Possession and Acquisition License is desirable. We offer a dynamic work environment and excellent opportunities to advance.

integrity | service | teamwork | innovation | community

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www.surreycareers.ca

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