

## MY WORK CITY

### Data Processor – Police Services (Part Time) Police Services

#### Just the facts!

As part of one of the busiest RCMP detachments in western Canada, you will be responsible for entering, correcting and maintaining information on various RCMP databases including the PRIME system. Strong teamwork, attention to detail and computer literacy are necessary to help maintain confidential files and record systems, monitor control systems for file movement and follow-up on outstanding files. Flexibility is essential to handle shift work and various work assignments.

- Typing - 55wpm
- Computer Literacy & Attention to Details
- Teamwork & Service Credibility
- RCMP Reliability Security Clearance

This is a CUPE bargaining unit position offering a starting salary of \$23.25 hourly including 14% in lieu of vacation, statutory holidays, other paid leaves, fringe benefits and premiums.

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**Apply online at [kelowna.ca/careers](http://kelowna.ca/careers) by January 23, 2018**

Applicants not contacted within three weeks of the competition closing date are thanked for their interest.