

## MY WORK CITY

### **Procurement Management Supervisor Permanent, full time**

#### **Do you cross your t's and dot your i's?**

Join our dynamic management team and assist in the strategic leadership for the City's centralized Purchasing and Stores functions. You will supervise department staff and work closely with the buying team on the day to day activities of the purchasing department. You will ensure the work is in compliance with applicable procurement policies, regulations and laws.

Additionally, you will be involved with the Stores function that is used by other City departments. This position will also liaise, and work with, other local government organizations on regional initiatives that have a procurement component. You will also assist in developing procurement policies and procedures based on the corporate vision, legislation, common law and industry best practices.

An SCMP designation and a combination of related business education and procurement experience. Public sector and managerial experience is considered an asset. A broad range of knowledge in the technical aspects of Purchasing and Inventory Management, contract and procurement law, and the demonstrated ability to utilize this knowledge by making sound, ERP, defensible business decisions. Core competencies include: leadership, professional credibility, service and communication excellence, conflict resolution, team building and innovation.

Help Kelowna become the best mid-sized City in North America! This is an exempt position that offers a salary range of \$80,000 to \$89,000. We offer career/professional development, progressive employment practices, an earned day off program, benefits including Municipal pension and a great work environment.

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**Apply online at [kelowna.ca/careers](http://kelowna.ca/careers) by November 5, 2017.**

Applicants not contacted within three weeks of the competition closing date are thanked for their interest.