



THE CORPORATION OF THE TOWN OF NEW TECUMSETH

Plans Examiner
Full Time Permanent - 35 hours per week
2017-61

The Corporation of The Town of New Tecumseth is seeking a positive, team-oriented individual to fill the position of Plans Examiner. Reporting to the Deputy CBO/ Senior Inspector this position is responsible for completing plan examination functions derived from building permit applications made under the Building Code Act (BCA). As well, the position provides technical assistance to applicant enquiries related to future or current applications. On occasion, the Plans Examiner will be required to perform on site building inspections pertaining to architecture, structure, plumbing, HVAC, and sewage systems.

QUALIFICATIONS:

- Position requires a post-secondary education in architectural technology or construction engineering technology.
- Requires qualification by passing the Ministry of Municipal Affairs and Housing exams in the following categories: legal, house, small building, large & complex buildings, plumbing – all buildings, HVAC – house, building services and building structural.
- BCQ and/or CBCO Certification through the Ontario Building Officials Association.
- 2-5 years' work experience in plan examination functions and interpreting construction drawings and specifications. Municipal experience preferred.
- Experience in plan examination related to agricultural, residential, commercial and industrial buildings, and renovations.
- Excellent interpersonal, public relations, communication, and ability to work in a team environment are necessary
- Excellent time management, record-keeping skills, clear and legible handwriting required as well as computer literacy.
- Valid "G" Level Driver's Licence in good standing

SALARY: \$62,043.80 to \$77,444.64 dependent on qualifications, knowledge and experience.

Please submit your cover letter and resume in Word or PDF format to:

careers@newtecumseth.ca

no later than 4:30 pm on October 6, 2017.

Please quote competition #2017-40 in the subject line of your email.

We thank all who apply, however; only those selected for an interview will be contacted.

**Information collected will be used solely for the purpose of candidate selection, in accordance with the
Municipal Freedom of Information & Protection of Privacy Act**

**The Town of New Tecumseth is an equal opportunity employer that is
committed to inclusive, barrier-free recruitment and selection processes.**

**If contacted for an employment opportunity, please advise
Human Resources if you require accommodation.**

For more information and a complete list of current employment opportunities, please visit our website at
<http://newtecumseth.ca/town-hall/employment-volunteering/>