

Chief Administrative Officer

Province: **Alberta**

Location: **Black Diamond**

Closing Date: **May 6, 2016**



About the Town of Black Diamond

Black Diamond and surrounding area is home to many talented artists and musicians, which is why our artistic and cultural community is embraced and thriving. Located just 35 minutes southwest of Calgary our population of approximately 2500 enjoy a high standard of safety and healthcare services which include the highly regarded Oilfields General Hospital, a well-respected medical clinic, alternative health professionals, dental and vision professionals and many other specialized health care specialists. Black Diamond is proud of its alternative energy programs, our work on sustainability, our recreational facilities and our level of service to our community. Our historic downtown features boomtown storefront businesses that offer everything from artwork and hand-crafted décor, gifts, specialty clothing and jewelry, local food producers and a variety of restaurants. Situated on the Cowboy Trail, on the bank of the beautiful Sheep River and on the doorstep to Kananaskis Country, we are surrounded by a wealth of agriculture, natural playgrounds and Rocky Mountain adventures.

The Opportunity

Black Diamond is an exciting and thriving municipality that values team work and dedication to excellence. The towns of Black Diamond and Turner Valley are natural partners, being 3 kms apart, and have just been approved for a grant to study the feasibility of amalgamation. A dynamic CAO will find plenty of opportunities and challenges guiding this process, managing the day to day operations and ensuring our vision is achieved.

As the chief advisor to Council, the CAO holds a key leadership position in the organization. Under the authority of Mayor and Council, the CAO assumes complete responsibility for implementing the policies and strategies as directed by Council to meet the community needs. Our ideal candidate will be experienced in building and supporting strong internal teams, external partnerships, will have a proven track record of success in senior municipal management and have the necessary knowledge to perform the duties of this position.

Compensation

Our compensation package includes a competitive salary, a comprehensive benefit package suitable to the position and a group pension plan.

Apply

If this brief description of the opportunity to become part of our team interests you, visit our website at www.town.blackdiamond.ab.ca to unearth a beautiful gem in the Heart of the Cowboy Trail. Please submit your resume by May 6, 2016 to: VernaS@town.blackdiamond.ab.ca