



Join the innovation!

Career Opportunity Chief Administrative Officer

About the Town of Okotoks

People who visit and live in Okotoks often comment on how beautiful the scenery is – the mountain views are majestic and the Sheep River valley is at the heart of where we play. They love that Okotoks is just 15 minutes south of Calgary and a short drive to Kananaskis Country. Okotoks has gained a reputation as an award-winning community, recognized nationally for our commitment to sustainability and to organizational excellence. Okotoks is one of the fastest growing communities in Canada – with our new annexation plans, our 28,000 residents will grow to 80,000 in the next 60 years. These are exciting times for Okotoks as we envision and plan for our future, while we remain committed to maintaining the enviable lifestyle our residents enjoy.

The Opportunity

Our community is ripe with opportunity and challenges for a dynamic Chief Administrative Officer (CAO) to help us develop and implement strategies to achieve our new vision that will inspire the next decade of change and beyond.

The CAO is the chief advisor to Council on all matters regarding developing and implementing progressive policies and strategies that align with our vision and respond to community needs. The CAO also provides overall leadership to the Corporation through an empowered workforce in a complex organization. The ideal candidate has a proven track record of success as a senior manager, preferably with experience in a mid-sized public sector entity or private industry with multifaceted lines of business. We are looking for a candidate who is passionate about public service and building strong internal teams and external partnerships to create a brighter future for all.

Compensation

Our total compensation package includes a competitive salary, a comprehensive benefit package suitable to the position, including LAPP and supplementary pension plan.

Apply

If this brief description of the opportunity excites you, visit our website at www.okotoks.ca/careers to learn more about Okotoks and the position. Please submit your resume by **May 11, 2016**.

www.okotoks.ca/careers