

Notice of Employment Opportunity

January 29, 2016

Manager Strategic Initiatives

The Corporation of the Town of Tecumseh is recruiting for the new position of Manager Strategic Initiatives. We are seeking a individual with vision, enthusiasm and professionalism who can promote and market the Town of Tecumseh within and outside the area.

Job Summary

Reporting to the Chief Administrative Officer, this position will lead key executive level action and initiatives including government relations, strategic planning, policy development, research, economic development, community engagement and innovative community partnership initiatives.

Qualifications and Requirements

Candidates must have a graduate degree in Business or Public Administration, Economics or Political Science, along with five (5) years' progressive managerial experience in a public sector environment. Candidates must also have advanced knowledge of Microsoft Office programs, data base programs and related software, social media tools and applied experience in progressive business practices. A general knowledge of Municipal legislation, advance business practice and protocols, and hold a valid Class "G" driver's license are also required. A Certified Municipal Officer (CMO) designation will be considered an asset.

The ideal candidate will have demonstrated analytical, research, leadership, strategic planning, and solution-developing skills, with experience applying progressive business practices, collaboration and partnering. In addition, the ideal candidate will have an advanced understanding of economic development, inter-governmental relations, community partnerships, corporate reporting and communication.

Terms

The Town is an equal opportunity employer that is committed to an inclusive, barrier-free recruitment and selection process. If contacted for an employment opportunity, please advise if you require accommodation.

We invite you to visit the Town's webpage www.tecumseh.ca to obtain further information about the municipality and to view a full job description for the position of Manager Strategic Initiatives.

It is the responsibility of the applicants to ensure their resume reaches the Human Resources Officer by the closing date, or they will not be considered.

Salary

The Town offers a competitive salary [\$79,978 - \$93,563] combined with comprehensive health-care benefits, pension and vacation package. This is a management position, is subject to a probationary period of six (6) months and is a contract position.

Applicants are invited to submit resumes to hr@tecumseh.ca by **Monday, February 29, 2016**.

All applications are appreciated; however only those candidates selected for an interview will be contacted. Personal information is collected pursuant to the *Municipal Freedom of Information and Protection of Privacy Act* [MFIPPA] and will be used solely for the purpose of candidate selection.

