



Create the city of tomorrow, today.



PARKS, RECREATION AND CULTURE CAREERS

Park Partnerships Assistant (Community Services Assistant 5)

Do you want to create meaningful community partnerships? Do you believe volunteerism plays an important role in helping develop great communities? If this sounds like you, we want you on our team.

As a Community Services Assistant 5 with *Partners In Parks*, you will be involved with the development and on-going delivery of the Parks Programs. You will work closely with the Parks Operations Coordinator in recruiting, training and supervision of Park Play Summer Students. Also, you will play a key role in the planning and delivery of Partners In Parks special events. In this exciting position you will have the opportunity to be involved with community development initiatives and will assist in developing meaningful connections with the Surrey community. You are an innovative person with the ability to create, develop and deliver an array of parks programs and events.

Excellent organizational, interpersonal, and communication skills are required. Preparation of written materials as well as office work is a component of this position. Working as part of a team, the Community Services Assistant will also assist in coordinating special initiatives and preparing related procedures and reports. Creativity and the ability to work independently are inherent to the position. The job requires occasional physical work and some exposure to changing environments. The position will require flexible work schedule, available to work evenings and weekends.

Completion of Grade 12 supplemented by a degree/diploma in recreation or a related field from a recognized post-secondary institution plus 2 years progressively responsible experience in community service work or area of specialty, including supervision, or an equivalent acceptable combination of training and experience. Additionally, experience working with and training of volunteers would be an asset. Completion of a criminal record check will be required.

You must also have a valid BC Driver's License with a safe driving history and Occupational First Aid Level One Certificate or acceptable equivalent.

To apply for this position, please visit our website. www.surreycareers.ca

We offer a dynamic work environment and excellent opportunities to advance.

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