



Director, Public Works and Development Services

If you are a creative relationship builder who has specific expertise in planning, development and civic engineering initiatives, then the City of Duncan wants to talk to you about this unique opportunity.

Duncan is located on Vancouver Island in the heart of the 'Warmland'— the Cowichan Valley, less than an hour from Nanaimo and Victoria. This compact city offers high quality living and acts as the commercial centre for a market area of approximately 44,000 people. Duncan's central location provides easy access to culture and the arts, transportation, all forms of indoor and outdoor recreation, high quality schools, and healthcare; yet housing is affordable. Duncan is known as the "City of Totems" and values its culture, vibrant downtown, history, and environment.

Reporting to the Chief Administrative Officer, the Director of Public Works and Development Services is an active member of the Senior Management Team; bringing energy and enthusiasm to the position.

You have a university degree in Civil Engineering or Planning with specific experience in both fields in a municipal setting. You are a proactive individual, have superior verbal and written communication skills, exceptional project management skills, and you are a highly effective decision maker. As well, you have a successful track record of using your technical expertise and problem solving, finding innovative solutions and working collaboratively with all interested parties to find win-win solutions that protect the community interests.

You will be working with a group of experienced employees who will be expecting the Director to look at the whole picture, listen effectively, and communicate a vision, while being sensitive and respectful to differing opinions. Your collaborative leadership style nurtures a positive and respectful workplace climate, and empowers your team while supporting their continuous improvement.

If you are looking for a challenging career opportunity and enjoy the lifestyle a small community offers, you are invited to submit your resume, covering letter and three references, by 3:00p.m. September 1, 2015 to the attention of Human Resources at HR@duncan.ca.

A detailed job description and required qualifications are available on the City of Duncan website (www.duncan.ca).

We thank all applicants, but only those being considered for interviews will be contacted.