

# Create the city of tomorrow, today.



The City of Surrey is a place of innovative transformation and accelerated growth—where the future is limitless and possibilities are endless. If you are excited about helping to build the city of tomorrow—and you share our values of integrity, service, teamwork, innovation and community—join us, today.

## **COMMUNITY SERVICES ASSISTANT 5 City-Wide Youth Events & Community Engagement (Auxiliary)**

The Community Services Assistant 5 is responsible for carrying out a variety of organizational and administrative responsibilities related to planning, developing and implementing city-wide events and services for youth.

The successful applicant must have experience working with a wide variety of youth and a good understanding of youth engagement, youth leadership development, and community resources. The Community Services Assistant 5 will research, plan, develop, schedule, implement, promote and evaluate large scale youth events and support a variety of youth-led initiatives. Other areas of focus include supporting marketing campaigns, budgeting, sponsorships, staff supervision and community outreach initiatives. Strong organizational, interpersonal, and communication skills are required. Essential skills include the ability to work effectively hands-on with youth, build relationships with existing community groups and work well in a team setting.

The Community Services Assistant 5 position requires:

- Completion of Grade 12 supplemented by a degree/diploma in a discipline relevant to the specialty from a recognized post-secondary institution plus 2 years progressively responsible experience in area of specialty, including supervision, or an equivalent acceptable combination of training and experience.
- Current Emergency First Aid and CPR certificate (or acceptable equivalent),
- A valid BC Driver's License with a safe driving history.

*Applicants under consideration will be required to consent to a Police Information Check/Vulnerable Sector Check*

If you enjoy community interaction and teamwork and you are committed to engaging volunteers and advancing our programs, please apply online at [www.surreycareers.ca](http://www.surreycareers.ca)

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