

GREENVIEW, ALBERTA
OPEN COMPETITION

JOB TITLE: EQUIPMENT OPERATOR / TRUCK DRIVER (2 VACANCIES)
DEPARTMENT: INFRASTRUCTURE & PLANNING
LOCATION: Sub Offices – Grovedale, Alberta

SUMMARY:

The Equipment Operator / Truck Driver is responsible for the operation of various pieces of heavy equipment and other related duties.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

Major

- Operation of backhoe, gravel truck, motor grader, water truck and other equipment as required.
- Plowing and sanding.
- Operation of excavator / loader.
- Spotting trucks during gravel haul operations.

Minor

- Perform minor servicing and maintenance of equipment.
- Perform labour duties associated with culvert and sign installations, crack-sealing, road patching, placement of rip rap, erosion control.
- Assist in dust control applications on designated roads.
- Roadside brushing, guard rail installation, equipment washing and traffic control.
- Assist with flood control.
- Record inventories and activities, etc.

Occasional

- Assist with evaluation of new equipment.
- Gravel checking and spotting of trucks.

QUALIFICATIONS / EDUCATION / EXPERIENCE:

- To perform this job successfully, the individual must be able to perform the duties listed above to a high degree of quality, timeliness and precision.
- A minimum 3 years equipment operation and road maintenance experience.
- Class 1 driver's license is preferred.

SKILLS REQUIRED:

- Mechanical aptitude.
- Record keeping skills.
- Ability to interact well with staff, management, contractors and Council and to respond to public inquiries.
- Use and operation of a vehicle.
- Ability to interpret, implement and adhere to organizational policies and procedures.

WORKING CONDITIONS AND PHYSICAL ENVIRONMENT:

- Subject to working in outdoor environment – heat, cold, dry, dusty and / or wet conditions as well as insects, bees and wildlife.
- Extensive use and operation of a vehicle.
- Hazards associated with working on or alongside roadways.
- Normal working day consists of 7.5 hours; however occasional overtime may be required including evening and weekend hours.

HEALTH & SAFETY:

- **All personnel working at the Municipal District of Greenview are governed by the Municipal District Health & Safety Policy.**
- Ensures all operations are conducted in a safe manner and in accordance with Municipal District Policies and Occupational Health & Safety Regulations.
- Adhere to construction safety procedures.
- Required to wear correct Personal Protective Equipment as per safe job procedures.

Note: The above statements are intended to describe the general nature and level of work being performed by the incumbent of this job. They are not intended to be an exhaustive list of all responsibilities and activities required of the position.

HOW TO APPLY:

Interested candidates are invited to submit their cover letter and resume in one of the following ways:

By Mail or Drop off: Human Resources
Municipal District of Greenview No. 16,
4806 – 36 Ave., Box 1079, Valleyview, Alberta T0H 3N0

By Fax: 780-524-4307

By E-mail: careers@mdgreenview.ab.ca

This position will remain open until a suitable candidate is found.

We thank all applicants, however, only those selected for an interview will be contacted.