



Town of Whitby Employment Opportunity

Part-Time Duty Patrol

The Town of Whitby, Durham's Business Centre, a rapidly expanding and progressive community with a population of 130,000 and located approximately 50 km east of Toronto, is currently seeking a highly motivated and energetic individual for this challenging opportunity.

Reporting to the Assistant Superintendent of Operations (Roads/Traffic) and under the direction of the Working Foreman (Roads/Traffic), the Part-time Duty Patrol person is responsible for scheduled inspections of all municipal highways under the Town's jurisdiction. Inspections will include: identifying hazardous situations or road deficiencies and securing/repairing identified deficiencies and/or dispatching to appropriate Operational Section for the necessary repair or attention. Other duties will include traffic control and picking up garbage and road debris and other duties as may be assigned.

As the successful applicant, you will possess:

- a Secondary School Graduation Diploma complemented with community college or trade school courses in carpentry, cement work, etc.;
- four (4) years directly related experience;
- Winter Maintenance Operations training for patrollers through Ontario Good Roads Association (OGRA);
- Book 7 and WHMIS training;
- current certification in C.P.R. (level A) and Emergency First Aid;
- the ability to identify and prioritize deficiencies and make appropriate decisions in accordance with related by-laws, policies, guidelines, Minimum Maintenance Standards for Highways, the Highway Traffic Act and the Road Patrol Information booklet;
- strong technical, analytical, research and problem solving skills;
- well-developed interpersonal and public relations skills;
- the ability to communicate effectively, both orally and in written form;
- the ability to work both independently with minimal supervision; and,
- a valid Class G Driver's Licence maintained in good standing.

Salary: \$20.03 - \$22.26 per hour

Hours: Flex Hours including evenings and weekends (up to a maximum of twenty-four (24) hours per week)

Application Deadline: Thursday, July 9, 2015

Application Instructions: To be considered for this challenging opportunity, please fax, mail, e-mail or deliver your confidential application/resume to:

The Corporation of the Town of Whitby - Human Resource Services
575 Rossland Road East, Whitby, ON L1N 2M8
Fax: 905.430.4340 Email: jobs@whitby.ca

Please quote Posting Reference No.: 15-P011-976D

The selection process may include assessment methods to further determine a candidate's knowledge and skills for the position.

The Town of Whitby is an equal opportunity employer and is committed to inclusive, barrier-free recruitment and selection processes and work environments. Please advise Human Resource Services of any accommodations needed to ensure your access to a fair and equitable process. Any information received relating to accommodation will be addressed confidentially.

Acknowledgement will only be forwarded to those applicants who are invited for an interview.

Personal information provided is collected under the authority of The Municipal Act. The Town of Whitby is an equal opportunity employer.