



# TOWN OF DEEP RIVER EMPLOYMENT OPPORTUNITY

The Town of Deep River is a vibrant, diverse municipality located on the shores of the Ottawa River and the Highway 17 corridor, midway between North Bay and Ottawa. Deep River is filled with history, culture, and natural beauty. From beaches and mountains to a Symphony & ski hill, Deep River features an unspoiled, tree-lined valley scenery and back-to-nature environment that attracts visitors and residents from around the world.

## TREASURER (Full Time)

The Town of Deep River is seeking applications for the position of Treasurer. Reporting to the CAO/Clerk, the Treasurer will be a key member of the management team and will be responsible for the overall administration of the finance department, budget, financial analysis, and financial statement preparation and reporting in a timely manner. The Treasurer will perform all statutory duties of the Treasurer and Tax Collector under the *Municipal Act* and any other related Acts. The Treasurer will also provide support, guidance and advice to Department Heads, Committees, Council, and local boards on financial matters, as well as monitoring the implementation of all financial policies and programs as established by Council.

The ideal candidate will possess:

- Three year post-secondary education in financial management and/or business administration. Five to ten years' experience in finance and accounting, preferably in a municipal setting. AMCT certification considered an asset.
- Thorough knowledge of municipal administration, finance and accounting, tax collection including knowledge of statutes and regulations as they apply to the position of Treasurer and municipalities.
- Negotiation and communication skills along with computer literacy of financial applications are required.
- Experience with Asset Management and Performance Management a definite asset.

**Compensation: \$69,797 to \$85,307 per annum, plus comprehensive benefits package.**

**Please forward your detailed resume by 4:00 p.m. on Friday April 17th, 2015 to:**

**Deep River Treasurer Competition  
Human Resources, County of Renfrew  
9 International Drive, Pembroke ON K8A 6W5  
Email: [hinfo@countyofrenfrew.on.ca](mailto:hinfo@countyofrenfrew.on.ca) (in MS Word or PDF format)**

Thank you for your interest, however, only applicants considered for an interview will be contacted. Accessibility accommodations are available for all parts of the selection process. Applicants must make their needs known in advance. Information collected will be handled in accordance with the Municipal Freedom of Information and Protection of Privacy Act.

