



**Job Posting**  
**Summer Students**  
**Tourist Booth Coordinator**

The Town of Kindersley is seeking two (2) enthusiastic and hard-working individuals to work as Tourist Booth Coordinators at the Kindersley and District Plains Museum. Eligible applicants must be employed in a post-secondary institution this fall.

The Tourism Booth Coordinator summer position focuses on managing the local Tourism Booth by coordinating brochures for the season, assisting visitors with directions, attractions and services, maintaining the grounds (trees, flowers, garbage's and picnic areas), and assisting in planning local summer community events.

Each position requires 40 hours per week (5 days a week on a rotating schedule, including weekends, 9 am to 5 pm).

Successful candidates will have the following skills:

- Good interpersonal communication with coworkers and the general public
- Be able to work in an independent environment and as part of a team
- Ability to bend and lift up to 50 lbs.
- Valid driver's licence is preferred but not essential
- Advanced computer skills and proficiency with Windows (MS Word, Excel, Powerpoint)

Please submit a detailed resume and cover letter to:

Human Resources – Tourist Booth Summer Student  
Town of Kindersley  
Box 1269  
Kindersley, SK SOL 1S0  
Email: [hr@kindersley.ca](mailto:hr@kindersley.ca)  
Fax: (306) 463-4577

*We would like to thank all applicants for their interest in this position; however only those candidates selected for an interview will be contacted.*