



# Town of Whitby Employment Opportunity

## Urban Designer I – Landscape Design

The Town of Whitby, Durham's Business Centre, a rapidly expanding and progressive community with a population of 120,000 and located approximately 50 km east of Toronto, is currently seeking a highly motivated and energetic individual for this challenging opportunity.

Reporting to the Principal Planner (Development), the Urban Designer I (Landscape Design) will be responsible for assisting the Landscape Architect in the review of streetscape and landscape plans for plans of subdivision and site plans and advance suggested amendments to the Landscape Architect and Planner on file for review and direction so as to meet the conditions of plan approval and the Town's landscape guidelines. The incumbent will also be responsible for implementation and completion of landscape works as required by subdivision or development agreements and to ensure they are undertaken in accordance with the approved plans, as well as providing assistance in the monitoring, and review of existing policy, in the development of RFP's and the landscape guidelines as required with research and development of municipal initiatives.

As the successful applicant, you possess

- an undergraduate degree in Landscape Architecture, Urban Planning and Design, Architecture or related field;
- a minimum of one (1) year experience, preferably in a municipal planning environment;
- a proficiency in Microsoft Office Suite (Outlook, Word, Excel);
- the ability to analyse and interpret statistical data; demonstrated organizational, prioritization, and administrative skills;
- strong research, analytical, comprehension and report writing skills;
- a working knowledge of the relevant Provincial Planning Policies and Legislation, Official Plan Policy, Accessibility Standards, Landscape Guidelines, CLOCA regulation, and municipal zoning by-laws;
- the ability to effectively communicate orally and in written form;
- the ability to work both independently and as part of a team;
- a valid Class "G" Driver's Licence maintained in good standing; and, must be able to provide own transportation.

**Salary:** \$43,971 - \$54,964 per annum

**Hours:** Monday to Friday - 8:30 a.m. to 4:30 p.m.

**Application Deadline:** Friday, March 27, 2015

**Application Instructions:** To be considered for this challenging opportunity, please fax, mail, e-mail or deliver your confidential application/resume to:

The Corporation of the Town of Whitby - Human Resource Services  
575 Rossland Road East, Whitby, ON L1N 2M8  
Fax: 905.430.4340 Email: [jobs@whitby.ca](mailto:jobs@whitby.ca)

**Please quote Posting Reference No.: 14-F027-519B**

The selection process may include assessment methods to further determine a candidate's knowledge and skills for the position.

The Town of Whitby is an equal opportunity employer and is committed to inclusive, barrier-free recruitment and selection processes and work environments. Please advise Human Resource Services of any accommodations needed to ensure your access to a fair and equitable process. Any information received relating to accommodation will be addressed confidentially.

Acknowledgement will only be forwarded to those applicants who are invited for an interview.

Personal information provided is collected under the authority of The Municipal Act.

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