



## **Manager, Capital Projects and Development**

Permanent, Full-time - 35 hours per week

**Department:** Infrastructure & Planning

**Classification Level:** \$95,149.60 – \$118,937.00/annum

**Reports To:** Director, Engineering

At the City of Leduc, we believe in living our values through accountability, leadership and environmental sustainability. We offer a thriving and supportive workplace setting that promotes transparency, innovation and community building. If working for this kind of progressive organization is of interest, you should know that we're currently recruiting for a full time Manager, Capital Projects and Development to provide engineering and infrastructure expertise to engineering-related functions for our rapidly growing City.

While reporting to the Director of Engineering and with the support of 3 project managers, you will be responsible for the management of the work related to assessment, construction, inspection and rehabilitation of municipal infrastructure including roadways, water, sewer, storm water management, parks, and other structures relative to infrastructure. The Manager will also assist the Director of Engineering in development application circulation reviews for matters of compliance with City design standards and infrastructure impacts. In addition, the Manager will provide corporate-wide support for capital projects, inspection, monitoring and construction.

As the successful candidate, you will have a Bachelor of Science Degree in Civil Engineering with a minimum of 5 years of progressively responsible experience in municipal engineering work. You will have well developed report writing, communication and interpretive skills in addition being a competent budget and expenditure manager. You are a solid team player with experience using Excel, Word, and PowerPoint. Prior supervision of professional staff would be as asset. The successful candidate will also provide a Criminal Record Check as part of the hiring process.

If this describes your next career progression, please send your resume, including cover letter to:

Human Resources  
City of Leduc  
#1 Alexandra Park, Leduc, Alberta T9E 4C4  
Fax: (780) 980-7127  
Email: [resume@leduc.ca](mailto:resume@leduc.ca)  
Visit our website at: [www.leduc.ca/jobs](http://www.leduc.ca/jobs)

**Competition closes at 12:00 noon on March 30, 2015. We thank all applicants for their interest, however, only those selected for interviews will be contacted.**

