

Career Opportunity

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Arenas & Pools Supervisor Competition No. 04-54/14

Kamloops is Canada's Tournament Capital, a family and business-friendly community committed to providing great customer service, enhancing community partnerships, and supporting economic growth. Our 700 employees provide customer services and programs to a local and regional population of 125,000 people. Kamloops provides abundant recreational possibilities for residents and visitors alike, as well as education and culture opportunities and activities.

Reporting to the Parks & Civic Facilities Manager, the Arena & Pools Supervisor is accountable for the efficient operation, maintenance and management of all arena and pool facilities.

The Arenas & Pools Supervisor is responsible for overseeing the scheduling and directing of all personnel engaged in the maintenance operation of the arena and pool facilities. They oversee the maintenance and repairs of each facility and develops, implements and supervises energy management systems, while building preventative maintenance programs. The incumbent is also responsible for developing and monitoring assigned budgets and developing and evaluating the revenue collection procedure in arenas. He/she retains contractors and works with appropriate City departments to meet necessary standards guided in facility maintenance by copy right laws, Fire Marshall act, WorkSafe BC regulations, the Health Act and other government regulations. All maintenance contracts pertaining to arena and recreation facilities will be managed by the Arenas & Pools Supervisor. The incumbent is also responsible for the traditional management responsibilities of hiring, motivating and coaching employees, assessing employee performance, exercising disciplinary action and for dealing with grievances.

The preferred candidate will have:

1. Diploma in Recreation, Facilities Management, or Business Administration;
2. Thorough knowledge of Pool and Ice facility maintenance;
3. Minimum of five years recreation facility experience;
4. Minimum of three years management experience in a parks and recreation operations; and
5. Valid Class 5 drivers' licence.

The City offers a competitive salary and a comprehensive benefits package for this position.

For new hires and for those working in designated positions of trust, including those working directly with vulnerable persons, no formal offer of employment will be made until an applicant completes and passes a criminal record check.

Applications will be reviewed starting at 4:30 p.m., Thursday, December 4, 2014 and will remain open until this position is filled. Please submit your application quoting Competition No. 04-54/14 to:

Human Resources Department
City of Kamloops
105 Seymour Street
Kamloops, BC V2C 2C6
Fax: (250) 828-3635
Email: HR@kamloops.ca

For detailed information on this position and for more information on our community, please refer to our website at www.kamloops.ca/jobs. The City of Kamloops thanks all applicants for their interest in applying for this position; however, only those selected for an interview will be contacted.



At the City of Kamloops, we are focused on creating the highest levels of service excellence, based on a organization-wide community culture that celebrates the employees who make it all happen. We offer many advantages including ongoing training and professional development opportunities, coupled with exceptional benefits, all in the beautiful natural setting of the BC Interior.

Kamloops boasts excellent sporting and recreational facilities, with four distinct seasons offering the perfect pursuit for active lifestyles and outdoor enthusiasts, be it on water, land or snow - with plenty of sunshine throughout the year. Enjoy professional theatre and symphony productions as well as art shows and cultural events at a variety of venues. And we're only a three hour drive from the Vancouver area!



105 Seymour Street | Kamloops BC V2C 2C6 | P. 250-828-3439 | F. 250-828-3635 | www.kamloops.ca