



RECREATION FACILITIES MANAGER

If You Desire ... a workplace that, values teamwork and creativity in a results oriented environment with flexible work schedules, read on...

Okotoks continues to grow ... Our steady population growth ensures exciting opportunities for people looking to join a progressive and fast paced work environment. Situated 15 minutes south of Calgary, we are committed to maintaining our enviable lifestyle within this dynamic region.

Okotoks has ... a strong recreation clientele, and satisfying their needs places emphasis on the optimum operation of our Recreation Centre and Pason Centennial Arena. Our diverse work force takes pride in the community and strives to meet or exceed customer expectations.

The Recreation Facilities Business Centre ... is looking for an energetic manager to round out their team.

Your responsibilities are ... to provide overall management of the Recreation Facilities business centre, including short and long term planning, daily operations, and the physical, financial and human resources requirements. The Recreation Centre provides 2 ice surfaces, gymnasium, leisure pool, 6-lane lap pool, 40-person hot tub plus an outdoor water features spray park and a leased area including a curling rink. The facility also has large common areas, and is in partnership with a state of the art fitness centre and youth centre. Our Centennial Arena has a 1,500 seating capacity, and is suitable for twinning in the future.

We're looking for ... a seasoned Recreation Facility Manager who has at least 2 years post-secondary education related to facility management and recreation, a minimum of 5 years Supervisory experience and 10 years relevant experience in progressively more responsible positions. Highly developed interpersonal, supervisory, organization, problem solving, budget management and good computer skills are required.

In addition to offering competitive compensation, we offer comprehensive benefits, participation in LAPP pension plan, an optional supplementary pension and a strong focus on health and wellness.

Our vibrant and growing Town has many things to offer; shorter commutes, unique shopping and dining opportunities, a flourishing cultural community, abundant outdoor trails and parks, extensive recreational facilities, and inviting family oriented neighbourhoods. Our employees are the cornerstone of our organization and working with us will provide you with the opportunity to work in an ever growing environment with an awesome group of people. Centrally located within close proximity to Calgary, High River, Black Diamond, and Turner Valley your choices are limitless! Come and experience our way of life!

For more detailed information on this position and how to apply visit our website at www.okotoks.ca. Interested applicants please submit a resume, along with copies of certification by November 12, 2014.

We thank all applicants for their interest. Only those selected for an interview will be contacted by email. Successful candidates will be required to provide a satisfactory Criminal Records Check with Vulnerable sector.