
CITIZENS FIRST THROUGH SERVICE EXCELLENCE

*We have an exciting opportunity in the
Financial Planning & Analytics Department for an experienced and motivated individual*

**SENIOR FINANCIAL ANALYST
(FILE 14-1977-ML)**

As one of Southern Ontario's fastest growing cities, with its mix of urban and rural areas, Vaughan is an in-demand place to live and work. Vaughan is considered one of Canada's most family friendly cities with a dynamic and diverse population of over 300,000. With one of the top performing economies, a growing tourism industry and an enviable portfolio of recreational and cultural venues, this is the place where you want to be.

Responsible for:

Supports an assigned portfolio of departments through the timely development of multi-year operating and capital budgets and plans including reserve forecasting, long range financial strategies, activity based costing allocations, program costing, user fees, revenue recovery rates etc. Consults with departments providing analytical support regarding financial performance, outcomes, insights, and implications to support optimal decision making. Prepares and presents meaningful regular and adhoc management reporting packages that are high quality, accurate, consistent and timely. Assists the finance management team in the research, development and implementation of financial strategies, policies, guidelines, processes, procedures and internal controls. Responsible for associated year-end and audit activities, primarily the preparation of tangible capital fixed asset requirements in compliance with PSAB accounting standards, related schedules, audit query responses, relevant journal entries, reconciliation requirements, etc. Administers portfolio financial activities such as financial performance tracking, journal entry preparation, account reconciliation, information and policy testing, etc.

Qualifications and experience:

University Degree in Finance, Accounting or Economics, or suitable equivalent. Chartered Professional Accountant (CPA) designation in good standing, MBA, or suitable equivalent. Minimum of five (5) years' progressive experience in finance with relevant experience in analysis, forecasting, capital asset reporting, accounting, etc. Municipal experience is an asset. Strong results oriented, analytical skill set with an attention to detail. Intellectual curiosity and enthusiasm for solving complex problems, and a drive for research. Project management exposure is an asset. Effective interpersonal and communication skills, both oral and written. Ability to use tact in dealing with sensitive/confidential or confrontational topics. Demonstrated ability to build high levels of credibility within diverse work groups by implementing effective communication and engagement strategies as well as the ability to develop productive and sustainable partnerships with a range of key internal and external stakeholders. Ability to conduct in a manner bestowing tact and diplomacy in a political environment. Ability to balance multiple non-routine responsibilities, shifting priorities, regular workflow interruptions and cope with frequent overtime requirements as necessary to meet department and corporate deliverables while maintaining a positive attitude. Knowledge of and demonstrated ability in the City's core competencies as well as relevant departmental functional competencies. Excellent computer skills, including advanced knowledge in Excel, Word, PowerPoint, and other Microsoft applications. An emphasis will be placed on enterprise system, budget system and financial modeling knowledge. Valid Ontario 'G' driver's license, in good standing, and access to a reliable vehicle for corporate use.

In addition to offering a competitive compensation package, we have a strong focus on health and wellness, including fitness facilities and family-focused benefits.

If you are an energetic person who is interested in bringing your knowledge and passion to the City of Vaughan, please forward your resume in MS Word or PDF only, quoting **File 14-1977-ML** in the subject line by **Thursday, August 21, 2014** to:

Human Resources Department
City of Vaughan, 2141 Major Mackenzie Drive
Vaughan, ON L6A 1T1
Fax 905-832-8575
resume@vaughan.ca

Please note that only candidates selected for interviews will be contacted.

The City of Vaughan is committed to diversity and inclusivity in employment and welcomes applications from qualified individuals of diverse backgrounds. The City of Vaughan is also committed to providing accommodations for people with disabilities. If you require an accommodation, we will work with you to meet your needs.