



EMPLOYMENT OPPORTUNITY

Job # 14-040

MECHANIC II

The Town of Whitecourt is a prosperous community surrounded by beautiful forests and the scenic Athabasca and McLeod Rivers. Located ninety minutes from Edmonton and a population of over 10,500, it is the ideal place to call home with an abundance of natural resources and a thriving economy. Whitecourt is a haven for outdoor recreation; including snowmobiling, quadding, fishing, river boating, golfing and much more. With the combination of commercial, residential and recreational opportunities, there is no greater place to live, work and play than the Town of Whitecourt. For more information on our community visit www.whitecourt.ca.

Our organization now has an opening for a full-time, permanent, Mechanic II within the Infrastructure Department.

This position is responsible for conducting all fleet and small equipment maintenance for the Town of Whitecourt. On occasion the Mechanic II performs the duties of the Mechanic III in their absence. The Mechanic II reports to the Mechanic III.

Qualifications:

- General knowledge of repair and maintenance of industrial equipment, automotive, equipment for municipal grounds maintenance and other related small equipment.
- Must have demonstrated knowledge and related experience of equipment maintenance programs and parts inventory systems.
- Must be a qualified and licensed Automotive Mechanic. (An applicant who has passed the second year of the apprentice program may be considered for employment as a Mechanic I.)
- Should possess a valid class 3 Driver's Licence; or be willing to take the training required to obtain a class 3 Driver's Licence.
- Ability to weld and fabricate.
- Ability to relate in a positive manner to the general public and other employees.
- Must be a self-motivated and energetic individual.

Primary Responsibilities:

- Coordinate all preventive maintenance (servicing).
- Perform maintenance and servicing on all Town equipment.
- Maintain the mechanic's workspace in a neat and orderly condition.
- Assist in the preparation of the shop maintenance budget.
- Assist with the maintenance of the shop building and yard facilities.
- Train other employees as necessary on maintenance of equipment.
- Assume other responsibilities as assigned by the Manager of Works.

The successful applicant will be required to pass a pre-employment physical and criminal record check, and provide a driver's abstract prior to being hired. Job descriptions are available upon request. Preference will be given to applications received before **4:00 p.m., Thursday, July 31, 2014**; however the position will remain available until a suitable candidate is found. Please forward your resume to:

TOWN OF WHITECOURT

Attn: Legislative Coordinator

Re: Job # 14-040

Box 509, 5004 - 52 Avenue

Whitecourt, AB T7S 1N6

Fax: 780-778-4166 Email: hr@whitecourt.ca