



MUNICIPALITY OF TEMAGAMI

MUNICIPAL PLANNER

Temagami is world-renowned for its pristine wilderness and features excellent opportunities for fishing, hunting, snowmobiling, boating, hiking and canoeing. If you are looking to balance a challenging career with a rewarding outdoor lifestyle, this position will be of interest to you.

The Municipality of Temagami is seeking a full-time Planner. Working in a collaborative, professional team environment, the responsibilities and primary functions of the Planner include the following:

- Respond to planning inquiries and review and process land use planning applications to ensure conformity with the Municipality's Official Plan (OP) and Zoning Bylaws (ZBL), provincial policy statement, and good planning principles;
- Interpret the Municipality of Temagami's OP, the ZBL, the Planning Act and other planning related legislation;
- Present the Municipality's planning position and provide expert planning opinion before various committees, ministries, the Ontario Municipal Board and the general public;
- Provide administrative and planning reports including recommendations on various land use or development proposals and land use studies to Council and/or the Committee of Adjustment;
- Resolve conflicts on planning and development matters through negotiation and mediation;
- Process various municipal land sales in accordance with the Municipality's Real Property Disposal By-law;
- Review building permit applications for compliance with zoning by-law;
- Provide staff support to the Planning Advisory Committee and the Committee of Adjustment as needed including the preparation of agendas, minutes, follow up work, reports and supporting data;
- Oversees municipal GIS system and liaise with provider.

The ideal candidate will have a diploma or degree in land-use planning or a related field with a minimum of 3 – 5 years experience; will be a member of OPPI or eligible for membership; will be familiar with municipal and rural planning in Ontario; will have the ability to communicate effectively orally and in writing with proponents, contractors, developers, owners, supervisors, employees and the general public; ability to establish effective working relationships; excellent analytical, research, report writing, problem solving skills and the ability to deal effectively and professionally with the public.

Other qualifications and requirements are detailed in a full copy of the job description available for viewing on the Municipality's website. The Municipality of Temagami is an equal opportunity employer and offers a comprehensive benefit package.

The 2013 Salary Range for this position is \$40,326 to \$56,286.

Qualified candidates are invited to submit a detailed resume **no later than 4:00 p.m., Friday, May 16, 2014** to:

Debra Kitts, Treasurer/Human Resources Manager
Municipality of Temagami
7 Lakeshore Drive, P.O. Box 220, Temagami, Ontario, P0H 2H0
Phone (705) 569-3421 Ext. 203; Fax (705) 569-2834
Email: finance@temagami.ca

We thank all who apply, but only those applicants selected for an interview will be acknowledged. All applications will be held in strict confidence. Personal information is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act and will be used for employment assessment purposes only.