

EMPLOYMENT OPPORTUNITY NOTICE EO14-107

THE CITY OF GREATER SUDBURY

requires a

MAINTENANCE OPERATOR (ELECTRICIAN/INSTRUMENT TECHNICIAN)

REPORTING LOCATION: SUDBURY WASTEWATER TREATMENT PLANT

**PERMANENT POSITION
80 HOURS BI-WEEKLY
(SHIFT WORK REQUIRED)**

START DATE TO FOLLOW SELECTION PROCESS

A Criminal Records Check is required in advance of starting employment in this position. Please contact Police Services at 705-675-9171 Monday to Friday between 8:00 a.m. to 5:00 p.m. for information on how to obtain a Criminal Records Check.

The Water/Wastewater Services Division, Infrastructure Services Department of the City of Greater Sudbury, requires a Maintenance Operator (Electrician/Instrument Technician). The successful candidate must possess the qualifications and perform the duties, as set out below. The current rate of pay for this position is \$31.55 per hour.

QUALIFICATIONS:

- Successful completion of Post Secondary Education preferably an Instrumentation Technician diploma and working toward an Instrumentation Technician Certification by a recognized College with Canadian accreditation.
- Must be certified by the Ministry of Colleges and Universities as a Journeyman Electrician for both Construction and Maintenance.
- Applicants must attain Operator-In-Training Certification from the Ontario Water and Wastewater Operator Certification Program within six (6) weeks of hire, achieve and maintain in good standing Level 1 Certification in both Water Treatment and Wastewater Treatment.
- Must have practical experience and proven ability.
- Two and one half (2 ½) years up to and including five (5) years of instrumentation related experience.
- Must possess an Electrician's tool kit sufficient to perform the duties.
- Must be able to prepare concise and clear reports, and log entries.
- Ability to use related software programs such as CMMS, MS Office, and SCADA.

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- Demonstrated knowledge of relevant legislation and regulations.
- Excellent use of English; verbally and in writing.
- Satisfactory health, attendance and former employment history.
- May require the use of a CGS vehicle on CGS business. Must be physically capable of operating a vehicle safely, possess a valid driver's licence, and have an acceptable driving record.
- Must provide, at own cost, a successful Criminal Records Check.

DUTIES: UNDER THE SUPERVISION OF A WATER/WASTEWATER SUPERVISOR:

1. Plan, troubleshoot, calibrate, install, inspect, and repair electrical instrumentation and data transfer systems.
2. Perform maintenance routines as required.
3. Use CMMS to initiate, document, and track all maintenance activities.
4. Monitor and document facility and equipment performance data and advise Supervisor of problems to initiate corrective action.
5. Conduct operational checks, make operational process adjustments, take samples, perform tests, maintain records, and evaluate water/wastewater related processes.
6. Assist with plant operations and act as Operator in Charge as directed.
7. Perform electric thawing of watermains and services using approved equipment as directed.
8. Liaise with external agencies, contractors, and/or suppliers in locating, troubleshooting, and repairing problems.
9. Assist in the training of employees.
10. Will be required to work on a seven (7) day/twenty four (24) hour shift schedule, and participate in standby, if directed.
11. Develop and maintain a thorough working knowledge of CGS's Safety Manual and applicable legislation
12. Perform other related duties as required.

Qualified candidates should submit their résumé in confidence by **THURSDAY, APRIL 24TH, 2014 at 4:30 p.m. to: Citizen Service Centre, c/o The City of Greater Sudbury, P. O. Box 5000, Station "A", 200 Brady Street, Sudbury, Ontario, P3A 5P3, Facsimile number: (705) 673-7219 or by e-mail to: hrjobs@greatersudbury.ca**. Any application received after this deadline will not be considered. Please reference the Employment Opportunity number (**EO14-107**) on your resume.

The City of Greater Sudbury is dedicated to maintaining a fair and equitable work environment, and welcomes submissions from all qualified applicants.

Personal information submitted will be used for the purpose of determining suitability for this competition only in accordance with The Municipal Freedom of Information and Protection of Privacy Act.

All applicants are thanked for their interest in this position. Only those selected for an interview will be contacted. If contacted and you require a disability related accommodation in order to participate in the recruitment process, you must advise the Hiring Manager.